



BOARD OF TRUSTEES MEETING MINUTES

February 04, 2025, at 7:00 PM

432 Route 306, Wesley Hills, NY 10952

Phone: 845-354-0400 | Fax: 845-354-4097

MEMBERS PRESENT:

Marshall Katz, Mayor
Milton Schwartz, Deputy Mayor
Yisroel Cherns, Trustee (late)
Joseph Mause, Trustee

MEMBERS ABSENT:

Tova Krull, Trustee

OTHERS PRESENT:

Benjamin Selig, Village Attorney (zoom)
Jody Cross, Attorney, Zarin & Steinmetz (zoom)
Camille Guido - Downey, Village Clerk-Treasurer

Mayor Katz opened the meeting at 7 pm followed by the pledge of allegiance.

ITEM #1

RESOLUTION NO. 07-25

APPROVAL OF MINUTES

Trustee Schwartz made a motion to approve the minutes of January 7, 2025, seconded by Trustee Mause. Upon vote, Yea: Mayor Katz, Trustee Schwartz, and Trustee Mause. This motion was carried unanimously.

ITEM #2

DISCUSSION: VILLAGE FUNDS

Mayor Katz stated that the Village has outstanding bills due to our Village Professionals that are not paid as the funds being collected are slow and there is a lag in time from when the work is performed to when the bills are received. Mayor Katz stated that he would like to loan the escrow account funds from the general account and change the way we are processing those bills. One change would be to increase the amount of funds we are requesting for certain projects. Board Members requested copies of Villages fee schedules to escrow collections.

ITEM #3

DISCUSSION: WESLEY CHAPEL CULVERT RFQ

Mayor Katz stated that Trustee Krull, Village Clerk and himself have reviewed the request for qualifications that were submitted from engineering firms for the Wesley Chapel Road Culvert project.

Mayor Katz stated that two companies have submitted their information, and we need to select an engineer. Board Members requested references and interviews with both engineers.

ITEM #4 **RESOLUTION NO. 08-25**
RESOLUTION SCHEDULING A PUBLIC HEARING FOR THE ADOPTION OF THE
VILLAGE'S MS4 ANNUAL REPORT

Trustee Cherns made a motion to approve the following resolution, seconded by Trustee Mause:

RESOLVED, that a public hearing on the Village's Annual MS4 Report for the 2024 shall be held before the Board of Trustees of the Village of Wesley Hills on March 4, 2025 at 7:00 pm at the Village Hall in the Village of Wesley Hills, and that the Village Clerk is hereby directed to arrange for the proper publication of a Notice of such Public Hearing in the official newspaper of the Village.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns and Trustee Mause. This motion was carried unanimously.

ITEM #5 **RESOLUTION NO. 09-25**
RESOLUTION APPROVING SUPPLEMENTAL CONSULTANT AGREEMENT #2 WITH
CREIGHTON & MANNING FOR THE WILLOW TREE ROAD SIDEWALKS

Trustee Schwartz made a motion to approve the following resolution, seconded by Trustee Cherns:

WHEREAS, Creighton & Manning has submitted a proposed agreement with the Village of Wesley Hills entitled, Willow Tree Sidewalk Improvements Village of Wesley Hills, Rockland County Supplemental Agreement #2", a copy of which is made a part of the Minutes of this Board, and

WHEREAS, the Village of Wesley Hills agrees and accepts the terms of said agreement, and

NOW, THEREFORE, BE IT RESOLVED, that the Village of Wesley Hills agrees to accept and adopt the terms of the aforementioned Supplemental Agreement No. 2, and the Mayor is authorized to execute same on behalf of the Village of Wesley Hills.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns and Trustee Mause. This motion was carried unanimously.

ITEM #6 **RESOLUTION NO. 10-25**
RESOLUTION APPROVING CONSULTANT AGREEMENT WITH CREIGHTON &
MANNING FOR THE WILDER ROAD SIDEWALK PROJECT

Trustee Schwartz made a motion to approve the following resolution, seconded by Trustee Mause:

RESOLVED, that the Consultant Agreement with Creighton Manning Engineering, LLP, and the Village of Wesley Hills for the Wilder Road ADA Complaint Sidewalk System proposal dated January 20, 2025, a copy of which is made a part of the minutes of this Board is hereby approved and the Mayor is hereby authorized to execute same.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns and Trustee Mause. This motion was carried unanimously.

ITEM #7**RESOLUTION NO. 11-25****RESOLUTION APPROVING THE 2025 AGREEMENT FOR SIDEWALK SNOW REMOVAL SERVICES WITH THE TOWN OF RAMAPO**

Trustee Mause made a motion to approve the following resolution, seconded by Trustee Cherns:

RESOLVED, that the Intermunicipal Agreement between the Village of Wesley Hills and the Town of Ramapo to snowplow sidewalks on Route 306 from Grandview Avenue to Lime Kiln Road, Forshay Road from Grandview Avenue to Willow Tree Road, and the north side of East Willow Tree Road through December 31, 2025, a copy of which is made a part of the Minutes of this Board, is hereby accepted and the Mayor is authorized to confirm such acceptance by signing said extension on behalf of the Village of Wesley Hills, nunc pro tunc.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns and Trustee Mause. This motion was carried unanimously.

ITEM #8**RESOLUTION NO. 12-25****RESOLUTION: AUTHORIZING THE RELEASE OF ESCROW FUNDS FOR KZM 153 GRANDVIEW AVE**

Trustee Cherns made a motion to approve the following resolution, seconded by Trustee Mause:

WHEREAS, on October 2019, Congregation Khal Zichron Michoel (KZM) posted an escrow with the Village of Wesley Hills in the amount of \$13,500.00 to be held in escrow pursuant to the terms of the Village Engineer's memo dated September 26, 2019, and

WHEREAS, by letter dated January 22, 2025, the Village Engineer of the Village of Wesley Hills recommended the release of the escrow fund to Congregation Khal Zichron Michoel (KZM), and

NOW, BE IT RESOLVED, that the Village Clerk of the Village of Wesley Hills is hereby directed to refund the balance of the aforementioned escrow fund in the amount of \$13, 500.00 less professional escrow funds due to the Village in the sum of \$1,351.50 and the associated administration fee of \$250.00 for a total amount to be released of \$11,898.50 to Congregation Khal Zichron Michoel (KZM).

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns and Trustee Mause. This motion was carried unanimously.

ITEM #9**RESOLUTION NO. 13-25****RESOLUTION APPROVING ABSTRACTS OF AUDITED CLAIMS**

Trustee Schwartz made a motion to approve the following resolution, seconded by Trustee Cherns:

RESOLVED, that the general fund claims #22,676 through #22,752 in the aggregate amount of \$100,818.99 as set forth in Abstract #2/25 dated February 4, 2025, a copy of which abstract of audited claims is made a part of the Minutes of this Board, are hereby approved.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns and Trustee Mause. This motion was carried unanimously.

ITEM #10**RESOLUTION NO. 14-25****RESOLUTION APPROVING TRANSFER OF FUNDS**

Trustee Mause made a motion to approve the following resolution, seconded by Trustee Schwartz:

RESOLVED, that the transfers in the aggregate amount of \$626,833.14 as set forth in Abstract #2/25 dated February 4, 2025, a copy of which abstract of audited claims is made a part of the Minutes of this Board, are hereby approved.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns and Trustee Mause. This motion was carried unanimously.

MAYOR'S REPORTSWillow Tree Park Meeting

Mayor Katz reminded the Board that on Thursday, February 13th at 7pm there is a joint meeting with the Town of Ramapo to discuss upgrades to the Town Park.

Blood Drive

The Village is having a blood drive on Monday, March 3, 2025, from 1-7pm. Please share the flyer for the event with your friends and family to increase donors.

.gov Domain

Mayor Katz stated that he has completed the .gov change to the Village website. Anyone visiting wesleyhills.org will be auto directed to wesleyhills.gov. Mayor Katz stated that he is working with FYS Computers to change all the email addresses.

Town of Ramapo Tax Exempt Report

Mayor Katz stated that each year he reviews the exemption report supplied to the Village from the Town. This is a good opportunity to catch mistakes in the report. Mayor Katz stated that he has suggested his questions/changes to the Town.

Village Hall Landscaping Project

Mayor Katz shared the color rendering of the proposed landscaping improvements with the Board. All Board Members are in favor of the project and requested a proposal.

VILLAGE CLERK/TREASURER'S REPORT

Camille Guido-Downey updated the Board with the following activities:

- 17 complaints were received
- 1099s & W2s were completed and mailed
- Jonathan Lockman from Nelson & Pope is retiring and our new Village Planner will be Bill Bradley
- We are working with Chargepoint on a grant for electric charging station at Village Hall.

EXECUTIVE SESSION

Trustee Mause made a motion to enter Executive Session to discuss litigation, seconded by Trustee Cherns. Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns and Trustee Mause. This motion was carried unanimously.

No action was taken during the Executive Session.

Trustee Schwartz made a motion to exit Executive Session to discuss litigation, seconded by Trustee Mause. Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns and Trustee Mause. This motion was carried unanimously.

ADJOURNMENT

Trustee Schwartz made a motion to adjourn the meeting, seconded by Trustee Mause. Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns and Trustee Mause. This motion was carried unanimously.

Respectfully submitted,

Camille Guido-Downey