



## **BOARD OF TRUSTEES MEETING AGENDA**

**April 14, 2026 at 7:00 PM**  
**432 Route 306, Wesley Hills, NY 10952**  
**Phone: 845-354-0400 | Fax: 845-354-4097**

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### **CALL TO ORDER**

### **ROLL CALL**

### **APPROVAL OF MINUTES**

1. **March 10, 2026**

### **PUBLIC HEARING**

2. **2026-2027 Village Budget**

### **RESOLUTIONS/DISCUSSIONS**

3. **Resolution Adopting the 2026-2027 Village Budget**
4. **Mayor's Appointment - Deputy Mayor**
5. **Resolution Appointing Howard Richman to the Village Attorney Position**
6. **Appointment of Village Clerk Treasurer as Marriage Officer and Registrar of Vital Statistics - two year term**
7. **Appointment of Deputy Village Clerk**
8. **Appointment of Deputy Village Treasurer**
9. **Appointment of Associate Justice**
10. **Appointment of Planning Board Chairman**
11. **Appointment of Planning Board Member**
12. **Appointment of 1st Alternate to the Planning Board**
13. **Appointment of 2nd Alternate to the Planning Board**
14. **Appointment of Zoning Board of Appeals Chairman**
15. **Appointment of Zoning Board of Appeals Member**
16. **Appointment of 1st Alternate to the Zoning Board of Appeals**

17. **Appointment of 2nd Alternate to the Zoning Board of Appeals**
18. **Resolution Designating Official Depositories for Village Funds**
19. **Resolution Designating Official Newspapers**
20. **Resolution Approving the 2026-2027 Stormwater Education Program Agreement with Cornell Cooperative Extension of Rockland**
21. **Approval of a Contract with Civil Design Works LLC for Engineering Services for the 2026-2027 Year**
22. **Resolution Approving the Proposal from Civil Design Works LLC for Professional Services - Stormwater Program Coordinator**
23. **Resolution Referring to the Planning Board and Other Agencies the Proposed Zoning Law Amendment Regarding Veterans Exemption**
24. **Authorizing the Agreement with the County of Rockland, Acting on Behalf of the Youth Bureau/Rockland Conservation and Service Corps, for Summer Member Program (Planning Department) – 2026**
25. **Resolution Approving Abstract of Funds**
26. **Resolution Approving Transfer of Funds**

#### **REPORTS**

27. Mayor
28. Village Clerk/Treasurer
29. Village Attorney

#### **OPEN FLOOR: PUBLIC DISCUSSION**

#### **EXECUTIVE SESSION**

#### **NEW BUSINESS**

#### **ADJOURNMENT**



## BOARD OF TRUSTEES MEETING MINUTES

March 10, 2026 at 7:00 PM  
432 Route 306, Wesley Hills, NY 10952  
Phone: 845-354-0400 | Fax: 845-354-4097

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### CALL TO ORDER

Mayor Katz called the meeting to order at 7pm followed by the pledge of allegiance.

### ROLL CALL

**MEMBERS PRESENT:** Mayor Marshall Katz  
Deputy Mayor Milton Schwartz  
Trustee Joseph Mause  
Trustee Yisroel Cherns  
Trustee Tova Krull

### ABSENT:

**OTHERS PRESENT:** Howard Richman, Village Attorney  
Camille Guido-Downey, Village Clerk-Treasurer

### APPROVAL OF MINUTES

1. February 17, 2026

#### Resolution #145 of 2026

Trustee Cherns made a motion to approve the February 17, 2026, minutes, seconded by Trustee Mause. Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause and Trustee Krull. This motion carried unanimously.

### PUBLIC HEARING

2. **Public Hearing on a Proposed Local Law Restricting On-Street Parking During Weather Related Events**

Trustee Mause made a motion to open the public hearing, seconded by Trustee Schwartz.

No one wished to speak.

Trustee Mause made a motion to close the public hearing, seconded by Trustee Krull.

Trustee Mause made a motion to approve the following resolution, seconded by Trustee Schwartz:

**Resolution #146-25**

**RESOLVED**, that the proposed Local Law entitled, “A Local Law Amending Chapter 210-11 Of The Code Of The Village of Wesley Hills To Restrict On-Street Vehicle Parking During Certain Weather Related Events”, a copy of which is made a part of the Minutes of this Board, is hereby approved, and enacted as Local Law No. 2 of 2026.

Discussion:

Trustee Cherns stated that he has received several calls from residents who are not in support of this law and, therefore, he is not supporting the law.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Mause and Trustee Krull. Nay: Trustee Cherns. This motion carried.

**3. Public Hearing on the Proposed Local Law Allowing Catering Facilities**

Mayor Katz read into the record the Planning Board review memo dated March 9, 2026.

Howard Richman stated that the comments from the Planning Board are already incorporated into the law.

Trustee Cherns made a motion to open the public hearing, seconded by Trustee Mause.

No one from the public wished to speak.

Trustee Cherns made a motion to close the public hearing, seconded by Trustee Mause.

Trustee Cherns made a motion to approve the following resolution, seconded by Trustee Mause:

**Resolution #147-26**

**RESOLVED**, that the proposed Local Law entitled, “A Local Law Amending Village Code Chapter 230 Of The Village Of Wesley Hills To Allow The Use Of Catering Facilities In The Village”, a copy of which is made a part of the Minutes of this Board, is hereby approved, and enacted as Local Law No. 3 of 2026.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause and Trustee Krull. This motion carried unanimously.

**4. Public Hearing 2025 MS4 Annual Report**

Trustee Cherns made a motion to open the public hearing, seconded by Trustee Mause.

No one from the public wished to speak.

Trustee Cherns made a motion to close the public hearing, seconded by Trustee Mause.

Trustee Krull made a motion to approve the following resolution, seconded by Trustee Schwartz:

**Resolution #148-26**

**RESOLVED**, that the Village of Wesley Hills Village Board hereby adopts the Village's Annual MS4 Report for the 2025 calendar year, as prepared by the Village Engineer, a copy of which is made a part of the Minutes of this Board, and the Mayor is hereby authorized to execute any necessary documents.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause and Trustee Krull. This motion carried unanimously.

5. **Public Hearing to Consider the Demolition of Unsafe Structures Located at 799 Union Road.**

Howard Richman, Village Attorney stated that the Village Board should table this item as an application has been submitted to the Zoning Board of Appeals for their consideration.

Trustee Cherns made a motion to table this item, seconded by Trustee Krull. Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause and Trustee Krull. This motion carried unanimously.

**RESOLUTIONS/DISCUSSIONS**

6. **Resolution Supporting Increased Aid To Municipalities And Strengthening New York State-Local Partnership**

**Resolution #149-26**

Trustee Krull made a motion to approve the following resolution, seconded by Trustee Schwartz:

**WHEREAS**, Governor Kathy Hochul released her 30-day amendments to the Executive Budget, which include an additional \$100 million in Temporary Municipal Assistance (TMA) to be allocated in the same manner as in the past two years; and

**WHEREAS**, these additional investments reflect a recognition that New York's strength begins in its cities, villages, and towns, and that a strong state-local partnership is essential to delivering the services, infrastructure, public safety, and quality of life that residents expect and deserve; and

**WHEREAS**, local governments across New York continue to face mounting fiscal pressures driven by inflation, increased service demands, infrastructure needs, and rising operational costs, while striving to provide relief to taxpayers amid a rising cost of living; and

**WHEREAS**, NYCOM Executive Director Barbara Van Epps, along with mayors from across the State, testified at the Local Government Joint Budget Hearing in Albany, advocating for increased unrestricted aid and a strengthened state-local partnership; and

**WHEREAS**, the additional \$100 million in TMA will offer meaningful assistance to many municipalities statewide, helping to address fiscal challenges and maintain essential services for residents;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village of Wesley Hills applauds Governor Hochul for recognizing the importance of investing in local governments and for reaffirming her commitment to strengthening New York’s cities and villages; and

**BE IT FURTHER RESOLVED**, that the Village of Wesley Hills urges the New York State Legislature to include, at a minimum, this additional \$100 million in Temporary Municipal Assistance in the adopted state budget; and

**BE IT FURTHER RESOLVED**, that the Village of Wesley Hills calls upon the Governor and the State Legislature to develop a more permanent and predictable solution for unrestricted municipal aid to ensure long-term fiscal stability for New York’s local governments; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be transmitted to the Governor, the Temporary President of the Senate, the Speaker of the Assembly, and the members of the State Legislature representing the Village of Wesley Hills.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause and Trustee Krull. This motion carried unanimously.

7. **Resolution Approving the Proposal from Civil Design Works LLC for the Annual MS4 Reports**

Trustee Krull made a motion to approve the following resolution, seconded by Trustee Mause:

**Resolution #150-26**

**RESOLVED**, that the Proposal and Fee Schedule for Engineering Consulting Services to facilitate the annual MS4 Report by Civil Design Works, LLC dated February 17, 2026 a copy of which is made a part of the Minutes of this Board, is hereby approved and the Mayor is authorized to indicate approval of such agreement on said document on behalf of the Village of Wesley Hills.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause and Trustee Krull. This motion carried unanimously.

8. **Resolution Scheduling the Public Hearing for the Approval of the Tentative Budget for the Fiscal Year Beginning June 1, 2026**

Trustee Cherns made a motion to approve the following resolution, seconded by Trustee Mause:

**Resolution 151-26**

**RESOLVED**, that a Public Hearing on the tentative budget of the Village of Wesley Hills for the fiscal year beginning June 1, 2026, shall be held before the Board of Trustees of the Village of Wesley Hills on April 14, 2026, at 7:00 p.m. and that the Village Clerk is hereby directed to arrange for proper publication of a notice of such Public Hearing in the official newspaper of the Village, and

**BE IT FURTHER RESOLVED**, that the tentative budget of the Village of Wesley Hills for the fiscal year beginning June 1, 2026, shall be available at the Village Hall, 432 Route 306, in the Village of Wesley Hills, from March 11, 2026, until April 14, 2026, during the hours of 9 am until 4 pm weekdays, for the purpose of inspection by interested persons.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause and Trustee Krull. This motion carried unanimously.

9. **Appointment of 2nd Alternative Member to the Zoning Board of Appeals**

Trustee Schwartz made a motion to approve the following resolution, seconded by Trustee Krull:

**Resolution #152-26**

**RESOLVED**, that the Mayor's appointment of Tvi Joseph as 2nd Alternate to the Zoning Board of Appeals of the Village of Wesley Hills for a one-year term is hereby approved.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause and Trustee Krull. This motion carried unanimously.

10. **Resolution Authorizing the Release of Escrow Funds - 1 Lois Lane**

Trustee Krull made a motion to approve the following resolution, seconded by Trustee Schwartz:

**Resolution #153-26**

**WHEREAS**, on March 8, 2022, the Village Engineer recommended that Mordechai Light post the sum of \$38,500.00 with the Village of Wesley Hills to be held in escrow for the completion of site work for the property located at 1 Lois Lane, and

**WHEREAS**, on March 10, 2022, Mordechai Light posted said \$38,500.00, and

**WHEREAS**, on December 31, 2025, the Village Engineer submitted an approval letter for the release of the escrow funds in the amount of \$38,500.00, and

**WHEREAS**, the Applicant is now requesting reimbursement as the project is 100% complete, and

**NOW, BE IT RESOLVED**, that the Village Clerk of the Village of Wesley Hills is hereby directed to refund the sum of \$38,500.00 less an administrative fee of \$250.00 and outstanding professional fees in the amount of \$484.00 to be paid to Mordechai Light.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause and Trustee Krull. This motion carried unanimously.

11. **Resolution Authorizing the Release of Escrow Funds - 14 Holland Lane**

Trustee Schultz made a motion to approve the following resolution, seconded by Trustee Krull:

**Resolution #154-26**

**WHEREAS**, on September 8, 2025, the Village Engineer recommended that Melaney Drive Corp post the sum of \$13,000.00 with the Village of Wesley Hills to be held in escrow for the completion of site work for the property located at 14 Holland Lane, and

**WHEREAS**, on September 9, 2025, Melaney Drive Corp., on behalf of the homeowner, posted said \$13,000.00, and

**WHEREAS**, on February 26, 2026, the Village Engineer submitted an approval letter for the release of the escrow funds in the amount of \$13,000.00, and

**WHEREAS**, the Applicant is now requesting reimbursement as the project is 100% complete, and

**NOW, BE IT RESOLVED**, that the Village Clerk of the Village of Wesley Hills is hereby directed to refund the sum of \$13,000.00 less an administrative fee of \$250.00 and outstanding professional fees in the amount of \$2,168.08 to be paid to Melaney Drive Corp.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause and Trustee Krull. This motion carried unanimously.

12. **Resolution Approving the Renaming of Beatrice Road to Hidden Valley Drive**

Trustee Schwartz made a motion to approve the following resolution, seconded by Trustee Krull:

**Resolution #155-26**

**WHEREAS**, the resident located at 25 Onderdonk Road will be constructing a new home on a vacant lot, and the new home is proposed to have its entrance on Beatrice Road, and

**WHEREAS**, the County of Rockland Department of Emergency Services has stated that there are no other homes or potential buildable lots on Beatrice Road and is requesting that the Village of Wesley Hills rename Beatrice Road to Hidden Valley Drive to be more consistent with the area, and

**WHEREAS**, the Village of Wesley Hills after consideration of the facts have decided to rename Beatrice Road to Hidden Valley Drive as per the County of Rockland Department of Emergency Services recommendation dated February 27, 2026, and

**BE IT RESOLVED**, that the Board of Trustees for the Village of Wesley Hills hereby renames Beatrice Road to Hidden Valley Drive, and

**FURTHER RESOLVED**, that the Mayor of the Village of Wesley Hills is hereby authorized to sign any requested documents that may be necessary and further authorize the Town of Ramapo to install any necessary street signage.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause and Trustee Krull. This motion carried unanimously.

13. **Resolution Scheduling the Annual Reorganization Meeting on April 14, 2026**

Trustee Mause made a motion to approve the following resolution, seconded by Trustee Schwartz:

**Resolution #156-26**

**WHEREAS**, the Village of Wesley Hills is required to hold its annual re-organization meeting during the first week in April of each year, and

**WHEREAS**, the Passover Holiday falls during the first week of April in 2026 and scheduling a meeting during this time is not feasible, and

**WHEREAS**, due to the Passover Holiday the Village of Wesley Hills will be scheduling the Annual Re-organizational Meeting on April 14, 2026, and

**BE IT RESOLVED**, that the Village of Wesley Hills will hold its annual re-organizational meeting on April 14, 2026 at 7pm at Village Hall.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause and Trustee Krull. This motion carried unanimously.

14. **Resolution Approving Abstract of Funds**

Trustee Cherns made a motion to approve the following resolution, seconded by Trustee Schwartz:

**Resolution #157-26**

**RESOLVED**, that the general fund claims #24,023 through 24,112 in the aggregate amount of \$182,655.16 as set forth in Abstract #10/25 dated March 10, 2026, a copy of which abstract of audited claims is made a part of the Minutes of this Board, are hereby approved.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause and Trustee Krull. This motion carried unanimously.

15. **Resolution Approving Transfer of Funds**

Trustee Mause made a motion to approve the following resolution, seconded Trustee Krull:

**Resident #158-26**

**RESOLVED**, that the transfers in the aggregate amount of \$150,000 as set forth in Abstract #10/25 dated March 10, 2026, a copy of which abstract of audited claims is made a part of the Minutes of this Board, are hereby approved.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause and Trustee Krull. This motion carried unanimously.

**REPORTS**

16. Mayor

Passover Dumpsters

Dumpsters will be placed at Village Hall on Tuesday, March 31, 2026 at 6am and will be picked up at Wednesday, April 1, 2026 at 4pm.

Village Email List

Mayor Katz stated that there was a case that went to the NYS Court of Appeals in reference to government email lists and how they are subject to FOIL. It was determined that email lists are not subject to FOIL by the highest Court and that each Board should make a policy in reference to whether or not to provide its email list when requested. Previously, the email list was subject to FOIL. Board Members decided that the Village's email list is NOT to be provided to anyone who requests it in the interest of privacy.

17. **Presentation: Mayor's 2026 Village Budget**

Mayor Katz presented the Mayor's 2026 Budget to the Board Members for their review and discussions.

No one had comments at this time.

Mayor Katz stated that the budget public hearing is schedule for April 14.

18. Village Clerk/Treasurer

Camille Guido-Downey reported the following items:

5 violations last month were issued  
19 building permit were issued  
24 complaints were received

NYS TAP grant was submitted for the installation of sidewalks on Lime Kiln Road from Wilder to Route 202.

19. Village Attorney

Our Village Community LLC

The Village was dismissed from this case in reference to 141 E Willow Tree Road tax exemption.

1 Mark Drive

We need to have an in-house meeting to discuss permitted uses in the Village

15 Terrace Offer of Dedication

Board Members stated that they recommend that the developer do all the required items before the Village accepts anything for dedication.

Willows Subdivision

Howard Richman requested Trustee Schwartz to touch base with his contact to get a date for a meeting in reference to the stormwater system in the subdivision. The Village will move ahead with creating a special drainage district should a meeting not be scheduled soon.

**OPEN FLOOR: PUBLIC DISCUSSION**

**EXECUTIVE SESSION**

Trustee Mause made a motion to enter executive session to discuss litigation, seconded by Trustee Cherns.

No action was taken during executive session.

Trustee Mause made a motion to exit executive session, seconded by Trustee Krull. Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause and Trustee Krull. This motion carried unanimously.

**NEW BUSINESS**

20. **Discussion: Request for Village Hall Parking Lot Access - 4 Village Green**

Todd Rosenblum, Architect, was present and is representing the shul located at 4 Village Green. Mr. Rosenblum stated that the shul next door to the Village Hall is amending their site plan to reduce the scope of work that was originally proposed. Applicant is currently seeking an addition only. Applicant will utilize the parking onsite and off-site to meet the requirements. The site is required to have fire access and would like to utilize a portion of the Village Hall parking lot. The Fire Department would enter the Village Hall parking area and be able to access the emergency gate to get to the rear of the structure. The applicant is also proposing one handicap parking space on the Village Hall property. Further, the applicant is willing to hold the Village harmless for liability and also willing to sign an agreement that should the Village require their property back for any reason the applicant would have to legalize their use by constructing

another means of access.

Mayor Katz and Board Members are in favor of the shul utilizing the Village Hall property. Mayor Katz requested the Village Clerk to draft a letter of understanding for the shul for the Planning/Zoning process.

21. **Resolution Approving the Contract with FYS Computers**

Trustee Mause made a motion to approve the following resolution, seconded by Trustee Krull:

**Resolution #159-26**

**RESOLVED**, that the proposed contract renewal between the Village of Wesley Hills and FYS Computer Consulting to provide technical support for the Village of Wesley Hills for the period of June 1, 2026, through May 31, 2027, a copy of which is made a part of the minutes of this Board, is hereby accepted, and the Mayor is authorized to indicate the approval and acceptance of such proposal by signing same on behalf of the Village of Wesley Hills.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause and Trustee Krull. This motion carried unanimously.

**ADJOURNMENT**

Trustee Schwartz made a motion to adjourn, seconded by Trustee Krull. Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause and Trustee Krull. This motion carried unanimously.

Respectfully Submitted,  
Camille Guido Downey

VILLAGE OF WESLEY HILLS  
MAYOR'S BUDGET FOR PUBLIC HEARING  
YEAR END MAY 31, 2027  
PUBLIC HEARING APRIL 14, 2026

	ADOPTED BUDGET June 2025- May 2026	YEAR END PROJECTION June 2025- May 2026	TENTATIVE BUDGET June 2026 - May 2027	Comments
<b>APPROPRIATIONS</b>				
<b>A 1010</b>	<b>Legislative Board</b>			
Personal Services	34,000	34,000	34,000	Salaries for 3 Trustees and Deputy Mayor
Contractual Expenses	100	100	100	Miscellaneous (classes, conferences, dues ...)
	<u>34,100</u>	<u>34,100</u>	<u>34,100</u>	
<b>A 1110</b>	<b>Municipal Court</b>			
Justices	20,000	20,000	20,000	Salaries for Village Justice and Associate Village Justice
Justice Clerk	57,320	57,320	59,040	Salary
Contractual Expenses	4,000	3,639	4,000	Court Officers, Court Reporter, Miscellaneous (conferences, office expenses ...).
	<u>81,320</u>	<u>80,959</u>	<u>83,040</u>	
<b>A 1210</b>	<b>Mayor</b>			
Personal Services	35,000	35,000	35,000	Mayor's Salary
Contractual Expenses	500	500	500	Miscellaneous (classes, conferences, dues ...)
	<u>35,500</u>	<u>35,500</u>	<u>35,500</u>	
<b>A 1325</b>	<b>Treasurer</b>			
Personal Services	12,000	15,174	15,000	CPA services
Deputy Treasurer	54,000	54,000	56,160	Salary
Audit	-	-	20,000	Required by law due to the amount of Grant money Village is receiving
Contractual Expenses	500	450	500	Miscellaneous (classes, conferences, dues ...)
	<u>66,500</u>	<u>69,624</u>	<u>91,660</u>	

VILLAGE OF WESLEY HILLS  
MAYOR'S BUDGET FOR PUBLIC HEARING  
YEAR END MAY 31, 2027  
PUBLIC HEARING APRIL 14, 2026

	ADOPTED BUDGET June 2025- May 2026	YEAR END PROJECTION June 2025- May 2026	TENTATIVE BUDGET June 2026 - May 2027	Comments
<b>A 1355 Assessment</b>				
Tax Processing Software	2,022	2,240	2,500	
<b>A 1410 Clerk</b>				
Village Clerk	97,335	97,335	101,228	Salary
Deputy Village Clerk	51,912	51,912	53,469	Salary
Secretary Planning & Zoning	-	24,903	49,980	Part-time position added in 2025-2026. Covered to full-time position as of February 2026
Office Equipment	1,000	6,896	2,000	Replace / repair / purchase office equipment
Contractual Expenses	65,729	66,158	70,000	Village Hall operations (office supplies, maintenance contracts, mailings, classes, conferences, dues...)
Grant Writer	2,500	1,830	2,500	
	218,476	249,034	279,178	
<b>A 1420 Law</b>				
Personal Services	65,000	71,325	70,000	Village attorneys
Contractual Expenses	100,000	115,000	75,000	Miscellaneous (classes, conferences, dues, outside attys...)
	165,000	186,325	145,000	
<b>A 1440 Engineer</b>	115,000			
Engineer - Road Opening & Safety Insq	-	95,397	95,000	Engineering Services - The Village is reimbursed for these services under lines A1560 and A2560
Engineer - Other	-	48,957	50,000	Engineering Services - non-reimbursed
	115,000	144,354	145,000	

VILLAGE OF WESLEY HILLS  
MAYOR'S BUDGET FOR PUBLIC HEARING  
YEAR END MAY 31, 2027  
PUBLIC HEARING APRIL 14, 2026

	ADOPTED BUDGET June 2025- May 2026	YEAR END PROJECTION June 2025- May 2026	TENTATIVE BUDGET June 2026 - May 2027	Comments
<b>A 1450 Elections</b>				
Personal Services	1,800	1,800	-	Poll workers
Contractual Expenses	2,200	4,000	-	Ballot printing, voting machines ...
	<u>4,000</u>	<u>5,800</u>	-	No election next year
<b>A 1620 Operation of building</b>				
Contractual Expenses	20,000	33,180	25,000	Village Hall maintenance and repairs
Capital Project	-	14,430	40,000	Replace 3 HVAC systems at Village Hall (current systems are near end of life). 1 system being replaced in current budget year fully covered by a State Grant (Line A3021)
Utilities	8,000	10,595	11,000	Gas, electric, water
	<u>28,000</u>	<u>58,204</u>	<u>76,000</u>	
<b>A 1910 Unallocated Insurance</b>	<u>50,400</u>	<u>50,400</u>	<u>56,195</u>	Village insurance policy
<b>A 1920 Municipal Association Dues</b>	<u>3,000</u>	<u>3,022</u>	<u>3,100</u>	NY Conference of Mayors
<b>A 1950 Taxes &amp; Assessments on Municipal Property</b>	<u>15,000</u>	<u>13,700</u>	<u>14,000</u>	Ramapo sewer tax on Village Hall - partially reimbursed by cell tower lessee
<b>A 1990 Contingency Fund</b>	<u>100,000</u>	<u>12,700</u>	<u>100,000</u>	Returned to surplus if unused
<b>A 3310 Traffic Control:</b>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	Install or replace traffic signs, traffic studies

**VILLAGE OF WESLEY HILLS  
MAYOR'S BUDGET FOR PUBLIC HEARING  
YEAR END MAY 31, 2027  
PUBLIC HEARING APRIL 14, 2026**

	<b>ADOPTED BUDGET June 2025- May 2026</b>	<b>YEAR END PROJECTION June 2025- May 2026</b>	<b>TENTATIVE BUDGET June 2026 - May 2027</b>	<b>Comments</b>
<b>A 3620 Safety Inspection</b>				
Building Inspector	43,000	44,370	46,000	Salary
Fire Inspector	11,000	10,220	11,000	Salary
Building Dept Software	14,175	14,175	15,000	
Contractual Expenses	8,000	13,937	14,000	Miscellaneous (classes, conferences, dues...)
	<u>76,175</u>	<u>82,701</u>	<u>86,000</u>	
<b>A 5110 Maintenance of Roads</b>				
Contractual Expenses	467,000	467,256	492,700	Highway maintenance & plowing agreement with Town of Ramapo
Wesley Chapel Culvert Replacement	1,500,000	85,000	1,415,000	To be 100% reimbursed by grant (Line A3097)
Willow Tree Road Sidewalk	230,500	196,133	1,600,979	Infrastructure project - 80% reimbursed (Line A4097)
Wilder Road Sidewalk	300,000	267,959	2,019,066	Infrastructure project - 80% reimbursed (Line A4097) Infrastructure project - 100% reimbursed (Line A3097)
Lime Kiln & Grandview Sidewalks	-	20,000	1,680,000	Lime Kiln - 306 to Wilder, Grandview - Wilder to Willow Tree
Route 306 Sidewalk	-	27,000	973,000	Infrastructure project - 100% reimbursed (Line A4097) Lime Kiln to Old Pomona Road
Holland Lane Drainage Improvement	-	55,079	-	Infrastructure project
Sidewalk Snow Removal	25,000	25,000	25,000	Snow removal costs for Rt. 306, Forshay and E. Willow
Highway Improvements	282,738	236,686	369,020	Suhl, Grandpark, Fieldcrest, Carter, partially funded by O&R (Line A2390) & Offset by NYS paving funds from lines A3089, A2098 & A3501
	<u>2,805,238</u>	<u>1,380,113</u>	<u>8,574,765</u>	

VILLAGE OF WESLEY HILLS  
MAYOR'S BUDGET FOR PUBLIC HEARING  
YEAR END MAY 31, 2027  
PUBLIC HEARING APRIL 14, 2026

	ADOPTED BUDGET June 2025- May 2026	YEAR END PROJECTION June 2025- May 2026	TENTATIVE BUDGET June 2026 - May 2027	Comments
<b>A 5182 Street Lighting</b>				
Contractual Expenses	55,000	50,216	55,000	Cost for Village street lighting
Light Poles	5,000	5,000	5,000	Cost to add new streetlights - if needed
	<u>60,000</u>	<u>55,216</u>	<u>60,000</u>	
<b>A 7110 Parks</b>				
Contractual Expenses	35,000	19,693	20,000	Maintenance of Greg Sikorsky Park, Sherri/Arcadian path, Buena Vista path
Pond Treatment and Fountain	7,000	30,977	8,000	Pond treatment and pump maintenance - Greg Sikorsky Park
Capital expenses	77,000	143,985	100,000	Replace playground equipment
Utilities	5,000	4,248	4,500	Electricity - fountain and lighting
	<u>124,000</u>	<u>198,903</u>	<u>132,500</u>	
<b>A8010 Zoning</b>				
Personal Service	11,500	11,500	11,500	Salary for Zoning Board members
Codification	3,000	3,000	-	Village Code software, codification of new laws
Contractual Expenses	500	500	500	Miscellaneous (classes, conferences ...)
	<u>15,000</u>	<u>15,000</u>	<u>12,000</u>	
<b>A 8020 Planning</b>				
Planner	1,500	1,500	1,500	
Personal Service	11,500	11,500	11,500	Salary for Planning Board members
Records Scanning	10,000	10,000	10,000	
Contractual Expenses	500	500	500	Miscellaneous (classes, conferences ...)
	<u>23,500</u>	<u>23,500</u>	<u>23,500</u>	

VILLAGE OF WESLEY HILLS  
MAYOR'S BUDGET FOR PUBLIC HEARING  
YEAR END MAY 31, 2027  
PUBLIC HEARING APRIL 14, 2026

	ADOPTED BUDGET June 2025- May 2026	YEAR END PROJECTION June 2025- May 2026	TENTATIVE BUDGET June 2026 - May 2027	Comments
<b>A 8090 Environmental Control</b>		-		
MS4 Engineers Report	2,200	9,635	9,500	Cost of preparing MS4 Report required by NYS
Contractual	3,000	3,000	3,700	Stormwater Consortium membership
	<u>5,200</u>	<u>12,635</u>	<u>13,200</u>	
<b>A 8664 Code Enforcement</b>				
Code Enforcement Inspector	46,350	35,619	36,000	Salaries for 2 officers
Parking Ticket Software	-	25,000	25,000	
Contractual Software Expenses	14,175	14,175	14,175	Miscellaneous (classes, conferences ...)
	<u>60,525</u>	<u>74,794</u>	<u>75,175</u>	
<b>Employee Benefits:</b>				
A 9010 State Retirement	43,000	57,832	63,615	
A 9030 Social Security	34,000	36,230	37,498	
A 9040 Workmen's Compensation	5,000	5,000	5,500	
A 9050 UI, Disability and Paid Family Leave	3,500	3,941	4,000	
A 9060 Medical Insurance	115,000	109,023	115,000	
	<u>200,500</u>	<u>212,025</u>	<u>225,613</u>	
<b>A 9710 Serial Bonds</b>				
Principal	70,000	70,000	70,000	
Interest	4,725	4,725	1,575	
	<u>74,725</u>	<u>74,725</u>	<u>71,575</u>	This bond will be fully paid off in the new fiscal year
<b>TOTAL APPROPRIATIONS</b>	<u><b>4,368,181</b></u>	<u><b>3,080,574</b></u>	<u><b>10,344,600</b></u>	

**VILLAGE OF WESLEY HILLS  
MAYOR'S BUDGET FOR PUBLIC HEARING  
YEAR END MAY 31, 2027  
PUBLIC HEARING APRIL 14, 2026**

		<b>ADOPTED BUDGET June 2025- May 2026</b>	<b>YEAR END PROJECTION June 2025- May 2026</b>	<b>TENTATIVE BUDGET June 2026 - May 2027</b>	<b>Comments</b>
<b><u>REVENUES</u></b>					
A 1090	Interest & Penalties	3,000	4,938	3,000	For late tax payments to Village
A 1091	Memo Fees	-	50	-	To provide copies of tax bills to mortgage companies
A 1110	Sales Tax	130,000	173,597	140,000	Village's share of County sales tax
A 1130	Utility Surcharge	110,000	134,615	120,000	Fees paid by utilities (Gas, Electric, Water, Telephone)
A 1170	Franchises - Cable Television	50,000	51,924	50,000	Fees paid by television providers (Cablevision, FIOS ...)
A 1255	Clerk Fees	1,500	2,084	1,500	Misc Fees
A 1560	Safety Inspection Fees	275,000	1,022,045	500,000	Fees paid for building inspections
A 2110	Zoning Board Fees	3,500	6,525	4,000	Fees paid to appear before the Zoning Board
A 2115	Planning Board Fees	8,000	6,525	6,000	Fees paid to appear before the Planning Board
A 2401	Interest & Earnings	100,000	167,694	120,000	Interest on Village bank accounts
A 2410	Rental Income	44,870	44,870	46,216	Cell tower at Village Hall lease
A 2410	Mitch Miller Cell Tower	50,000	49,223	50,000	Village's share of rental income
A 2560	Road Opening Fees	20,000	22,150	20,000	Fees paid by when opening a road to install / repair services
A 2610	Fines	60,000	50,061	50,000	Fines levied by Village Justice Court
A 2651	Sale refuse for recycling	14,000	14,528	14,000	Earned by Village for recycling paper and containers
A 2390	Cost Share - Utility Line Replacement	-	125,450	-	Towards full repaving of Suhl, Fieldcrest & Grandpark tower
	Tax reimbursement	6,500	9,915	10,000	

**VILLAGE OF WESLEY HILLS  
MAYOR'S BUDGET FOR PUBLIC HEARING  
YEAR END MAY 31, 2027  
PUBLIC HEARING APRIL 14, 2026**

		<b>ADOPTED BUDGET June 2025- May 2026</b>	<b>YEAR END PROJECTION June 2025- May 2026</b>	<b>TENTATIVE BUDGET June 2026 - May 2027</b>	<b>Comments</b>
<b>State Aid</b>					
A 2750	Aid to Municipalities	16,602	16,602	16,602	Unrestricted NYS aid
A 3005	Mortgage Tax	200,000	452,912	250,000	Village share of County mortgage tax collected
A 3021	State Aid Court Facilities	-	14,430	-	For A/C System Replacement
A 3089	Other State Aid-EWR	12,141	12,141	12,141	NYS Extreme Winter Recovery aid
A 3097	BRIDGE NY grant - Wesley Chapel	1,500,000	85,000	1,415,000	Wesley Chapel culvert replacement Lime Kiln (306 to Wilder), Grandview (Wilder to Willow Tree)
A 3097	County Sidewalk Grant		20,000	1,680,000	
A 3098	Pave NY	19,876	20,173	20,173	For road paving
A 3098	POP (Pave our Potholes) & TMA (Temj	13,290	14,610	14,610	For road paving
A 3501	CHIPS	70,364	78,342	78,342	For road paving
A 4097	TAP Grant - Willow Tree Sidewalk	184,400	156,906	1,280,783	Willow Tree Road sidewalk
A 4097	TAP Grant - Wilder Sidewalk	225,000	214,367	1,615,253	Wilder Road sidewalk
A 4097	Lawler Grant	-	27,000	973,000	Sidewalk on 306 (from Lime Kiln to Old Pomona)
		<b>2,257,448</b>	<b>1,112,484</b>	<b>7,355,904</b>	
Total Revenues Other Than Real Estate Taxes		<b>3,133,818</b>	<b>2,998,676</b>	<b>8,490,620</b>	
A 1001	Real Estate Taxes	<b>903,363</b>	<b>903,363</b>	<b>903,363</b>	No increase
<b>TOTAL REVENUES</b>		<b>4,037,181</b>	<b>3,902,039</b>	<b>9,393,983</b>	

**VILLAGE OF WESLEY HILLS  
MAYOR'S BUDGET FOR PUBLIC HEARING  
YEAR END MAY 31, 2027  
PUBLIC HEARING APRIL 14, 2026**

	<b>ADOPTED BUDGET June 2025- May 2026</b>	<b>YEAR END PROJECTION June 2025- May 2026</b>	<b>TENTATIVE BUDGET June 2026 - May 2027</b>	<b>Comments</b>
<b><u>SUMMARY OF BUDGET:</u></b>				
<b>TOTAL APPROPRIATIONS</b>	<b>4,368,181</b>	<b>3,080,574</b>	<b>10,344,600</b>	
TOTAL REVENUES	4,037,181	3,902,039	9,393,983	
APPROPRIATED SURPLUS	331,000		950,617	
<b>SURPLUS</b>	<b>-</b>	<b>821,466</b>	<b>-</b>	
TAXABLE ASSESSED VALUE (TAV)	123,310,320		124,624,901	Assessed value of all taxable properties in the Village
\$ Increase IN TAV	1,244,139		1,314,581	
% Increase IN TAV	1.01019		1.01066	
TAX RATE	7.3259		7.2487	
Tax Rate change	-1.0089%		-1.0548%	
USE OF SURPLUS FOR 20% UNFUNDED ROAD PROJECTS		(720,000)		
PROJECTED UNAPPROPRIATED 5/31/25		<u>(821,466)</u>		
Policy on Fund Balance				
Subsequent year's appropriation		101,466		
2 months expense reserve		664,139	TOTAL EXP	
Project expense		-	LESS CAPITAL PROJECTS	
Future project costs		<u>(1,587,070)</u>		
		<u>-</u>		

## **2026 Stormwater II Education Program Agreement**

**Summary:** Stormwater Phase II Regulations, as administered by the New York State Department of Environmental Conservation (NYSDEC) requires all small, regulated Municipal Separate Storm Sewer Systems (MS4s), among other requirements, to commit to Minimum Control Measures (MCMs) and other requirements. Cornell Cooperative Extension (CCE), in cooperation with the Stormwater Consortium of Rockland County (SCRC), will provide a stormwater program agreement to each MS4 to assist in satisfying the MCMs listed below, as further outlined under **CCE'S Responsibilities in this Agreement.**

1. Part VI.A: MCM 1- Public Education & Outreach Program
2. Part VI.B: MCM 2- Public Involvement/Participation
3. Part VI.C: MCM 3- Illicit Discharge Detection & Elimination
4. Part VI.F: MCM 6- Pollution Prevention and Good Housekeeping
5. Part IV.D: Mapping
6. NYSDEC GP-0-24-001 MS4 Permit Requirements per Compliance Timeframe

Cornell Cooperative Extension of Rockland County will tap its resources at Cornell University, NYSDEC, USEPA and other reputable sources to develop, implement and evaluate a stormwater program for this MS4. The success of this program depends on participation from Rockland's five towns and eighteen villages, most of which contribute to support CCE's Stormwater Compliance positions and the responsibilities described below. Based on input from the SCRC, the following services are being offered to the MS4. These measures are based on the NYSDEC's SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s), Permit No. GP-0-24-001, effective January 3, 2024.

### **CCE'S Responsibilities in this Agreement:**

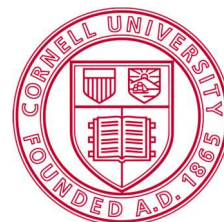
#### **1. Part VI.A: MCM 1- Public Education & Outreach Program:**

CCE will provide guidance on the development of the following permit requirements **due by January 3, 2027:**

- Identify and document focus area(s).

*Building Strong and Vibrant New York Communities*

Diversity and Inclusion are a part of Cornell University's heritage. We are a recognized employer and educator valuing AA/EEO, Protected Veterans, and Individuals with Disabilities.



- Identify and document target audience(s) and associated pollutant generating activities for each focus area(s).
- Identify and document the education and outreach topics and how the education and outreach topics will reduce the potential for pollutants to be generated by the target audience(s) for the focus area(s).

CCE Rockland will continue to conduct and evaluate educational programs about stormwater management for the public and for municipal employees within Rockland County. Educational outreach will focus on stormwater pollution generating activities and prevention behaviors. Topics will include nutrient pollution, harmful algal blooms, and the consequences of improper application and disposal of fertilizers, pesticides, salt, lawn clippings, and dumping to the storm drains. A *Stormwater and Water Quality Education* webpage is regularly updated and available to the public on CCE's website.

**A. CCE Website:** The CCE Stormwater Educator and Stormwater Compliance Coordinator will ensure that the Stormwater and Water Quality Education webpage and educational brochures are always available to the public. The CCE webpage will be updated regularly to list training, seminars and programs provided by outside agencies such as NYSDEC. The webpage contains an interactive map with waterbody classifications, land use, impaired waters, and more.

<http://rocklandcce.org/stormwater-consortium>).

<https://rocklandcce.org/fact-sheets>)

**B. Classes and Workshops:**

- **General Public and Students**– CCE will offer public and student workshops when feasible. Topics have historically included nutrient pollution and harmful algae blooms, stormwater pollution management and prevention, sustainable lawns, proper fertilizer application, and others.
- **Fertilizer Law Certificate Program**– CCE will offer the certificate course monthly, highlighting best management practices related to catch basins, fertilizers, pesticides, landscape debris, hazardous waste, etc. Presentation and handouts are offered in Spanish, and a translator will translate simultaneously when available.

**C. Horticultural Lab:** CCE will serve as an ongoing resource to residents through its Horticulture Diagnostic Lab. The Lab is open and accessible to the public via personal visit, phone, fax, and e-mail. CCE will provide soil testing for a fee and education on proper fertilizer application.

**D. Monthly Meetings:** The CCE Stormwater Educator and Stormwater Compliance Coordinator will schedule, host and lead the SCRC monthly

meetings. The agendas and meeting minutes will be completed and maintained.

**2. Part VI.B: MCM 2- Public Involvement/Participation:**

A. The CCE Stormwater Educator and Stormwater Compliance Coordinator will provide guidance to the consortium on meeting the requirements in Part VI.B so that they may be met in a unified manner.

B. **Stewardship Activities** – CCE will actively promote volunteer and stewardship opportunities pertaining to stormwater and water quality at educational and public events, and on the stormwater webpage. Stewardship opportunities include litter cleanups along streams, and roadways in cooperation with Keep Rockland Beautiful, Inc. (KRB), and promoting the Storm Drain Marking program, WAVE program, and others. CCE will also promote summer internship opportunities through Rockland Conservation Service Corps and Lamont Doherty.

<https://rocklandcce.org/stormwater-consortium-water-quality-education/environmental-internship-volunteer-opportunities>

C. **Coordination with other pre-existing public involvement/participation opportunities** – CCE will work to strengthen partnerships between MS4s, the Environmental Educators of Rockland, the Rockland County Task Force on Water Resources Management, the Rockland County Water Quality Committee, the Rockland County Division of Environmental Resources and other educators and county departments to expand education and address stormwater issues of concern.

**3. Part VI.C: MCM 3- Illicit Discharge Detection & Elimination**

CCE will provide guidance on the development of the following permit requirements **due by January 3, 2027**:

- Developing the Inventory of Monitoring Locations (Outfalls, Interconnections, Municipal Facility Intra-Connections).
- Prioritizing the Monitoring Locations.

**4. Part VI.F: MCM 6- Pollution Prevention and Good Housekeeping:**

CCE will provide guidance on the following permit requirements **due by January 3, 2027**:

- A. Developing and Implementing a *Municipal Facility Program* and a *Municipal Operations Program*.
- B. Incorporating *Best Management Practices* (BMPs) into the *Municipal Facility Program* and the *Municipal Operations Program*.
- C. Catch Basin Inspection and Maintenance.
- D. Prioritizing the Municipal Facilities.

5. **Part IV.D: Mapping:**

**ArcGIS Stormwater Mapping database** – The CCE Stormwater Educator and Stormwater Compliance Coordinator will continue to be responsible for managing the ArcGIS Stormwater Mapping database and the contract with the consortium consultant. CCE will provide guidance to the consortium on meeting the following mapping requirements **due by January 3, 2027:**

- A. Monitoring Locations with Inventory and associated Prioritization.
- B. Focus Areas.
- C. Publicly owned Post-Construction Stormwater Management Practices.
- D. Municipal Facilities with associated Prioritization.
- E. Part VIII- Enhanced Requirements for Phosphorus and Pathogen Impaired Waters.

6. **NYSDEC GP-0-24-001 MS4 Permit Requirements per Compliance Timeframe:**

- A. The CCE Stormwater Educator and Stormwater Compliance Coordinator will strive to provide guidance on meeting the NYSDEC’s phased MS4 permit requirements for the consortium so that deadlines may be met in a more unified, coordinated manner. CCE will continue working with the NYSDEC, the Hudson Valley Regional Council and other consortiums and Coalition groups to strive to provide more training and outreach on GP-0-24-001 requirements.
- B. Additional efforts will continue such as expanding the unified Stormwater Management Plan to include additional permit measures, reviewing and documenting annual permit requirements, collaborative annual reporting, and utilizing the *NYSDEC Compliance Items Summary Tool* for MS4s budget guidance.

7. **Program Agreement Administration:**

- A. **Agreement Term:** The term of the agreement is **April 1, 2026 - March 31, 2027**
- B. **Supervision:** CCE will employ, train, provide necessary supplies and support, supervise, and evaluate the Stormwater Educator and Stormwater Compliance Coordinator.
- C. **Educational Information:** Educational information provided to residents will come from reputable sources including the NYSDEC, US EPA, Cornell University, and other credible research-based institutions.
- D. **Reporting:** CCE will provide an annual deliverable report summarizing the outreach efforts and measurable goals. Only participating MS4s will receive report deliverables.

**Village’s Responsibilities in this Agreement:**

1. **Funding:** The Village will provide \$2,463.75 (two thousand four hundred sixty-three dollars and seventy-five cents) to fund this project.
2. **Additional Costs:**
  - The Village will provide \$393.93 (three hundred ninety-three dollars and ninety-three cents) for a license to access the SCRC’s ArcGIS Online stormwater mapping database.
  - The Village will provide a \$590.00 (five hundred ninety dollars) License & Support Fee toward management of the ArcGIS Online stormwater mapping database (\*H2M’s Support Fee will rise this year due to additional mapping requirements in the permit\*).
3. **Total Costs:**
  - Total Due is to be paid within 60 days after receiving the invoice to allow the SCRC to maintain access to the unified ArcGIS Online mapping database without interruption.

<b>VILLAGE OF WESLEY HILLS</b>	
CCE Stormwater Program Agreement	\$2,463.75
ArcGIS Online License Fee (1 Mobile Worker)	\$393.93
H2M License & Support Fee	\$590.00
<b>TOTAL</b>	<b>\$3,447.68</b>

**Administrative Contacts**

- Jody Addeo, Cornell Cooperative Extension of Rockland, 10 Patriot Hills Drive, Stony Point, NY 10980; phone 845-429-7085 ext. 107; email – [jka64@cornell.edu](mailto:jka64@cornell.edu)
- Village representative and title: \_\_\_\_\_
- Village alternate and title: \_\_\_\_\_
- Address: \_\_\_\_\_
- Daytime phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Per Part IV.A.1.a.iv, the municipal MS4 Operator hereby certifies their responsibility for compliance with the NYSDEC SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s), GP-0-24-001.

**SIGNATURES:**

_____	_____	_____	_____
<i>Village representative and title</i>	<i>Date</i>	<i>Jody Addeo</i>	<i>Date</i>
		<i>Executive Director, CCE Rockland</i>	



March 26, 2026

Honorable Mayor and Board of Trustees  
Village of Wesley Hills  
432 Route 306  
Wesley Hills, NY 10952

Attn: Camille Guido-Downey - Village Clerk

Re: Proposal for Engineering Services

Dear Mayor and Trustees,

The following is our proposal for engineering services to fulfill the 2026 fiscal year, effective April 1, 2026 through March 31, 2027.

Our proposed services will include the following:

1. Prepare limited reports, letters, memoranda, and/or opinions on engineering matters as may be required by the Mayor or the Village Board or the Building Department.
2. Review of all Road Opening Permits. Inspections will be invoiced per our fee schedule.
3. Review building permit plot plans and perform field review of plot plans prior to issuance of a C.O. in coordination with the Building Department. Assist the building department in responding to complaints.
4. Review application submissions for subdivision and/or site plan approval and make recommendations on engineering matters to the Planning Board or Zoning Board of Appeals.
5. Provide field review of the construction of any required improvements for compliance with the subdivision or site plan approvals.
6. Coordinate and perform the field review for any annual road improvement projects. This does not include design and inspection work for capital projects that will be handled under a separate contract or per hourly rate schedule.
7. Prepare reports or recommendations for capital improvement projects and grant opportunities.
8. Attendance at the Stormwater Consortium and grant committee to maintain compliance with MS4 grant work.

### **Fee for Services**

The fee for services will be invoiced monthly on a time/cost basis in accordance with the fee schedule below.

For capital improvement projects (such as sidewalk, curb and drainage improvement projects), MS4 Annual Reports, and annual stormwater mapping and inspections, we can provide services under a separate proposal when the scope and scale of those services are defined.

**2026 Standard Billing Rates (Effective April 1, 2026 to March 31, 2027):**

<u>Staff Member</u>	<u>Hourly Rate</u>
Principal and Senior Engineers, P.E.	\$180.00
Staff Engineer I	\$150.00
Staff Engineer II	\$135.00
Senior Field Review Personnel	\$130.00
Staff Field Review Personnel	\$120.00
CADD Technical/Draftsperson	\$115.00

**Administrative**

Assistance	\$80.00
Reproduction	Direct Cost + 10%
Messenger Service	Direct Cost + 10%

Please indicate your acceptance by signing below and returning it to our office at your earliest convenience.

It has been our pleasure to serve the residents of Wesley Hills and we are looking forward to the continuation of that relationship with the Village.

Sincerely,

  
**Civil Design Works, LLC**  
 Glenn McCreedy, P.E.  
 President

Accepted By:

\_\_\_\_\_

Print Name

\_\_\_\_\_

Title

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

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March 26, 2026

Honorable Mayor and Board of Trustees  
Village of Wesley Hills  
432 Route 306  
Wesley Hills, NY 10952

Attn: Camille Guido-Downey - Village Clerk

Re: Proposal for Engineering Services  
Stormwater Program Coordinator

Dear Mayor and Trustees,

To maintain compliance with the New York State Department of Environmental Conservation SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s) Permit No. GP-0-24-001, the MS4 Operators, Wesley Hills, must develop, implement and enforce a Stormwater Management Program (SWMP).

This program must be overseen by an MS4 Operator must designate a Stormwater Program Coordinator (SPC) who must be knowledgeable in the principles and practices of stormwater management, the requirements of this SPDES general permit and the SWMP.

The Village has the ability to designate the SPC to a private third-party contractor. In order to implement this, it is required that an agreement is in place and fulfills the following:

- i. Is legally binding;
- ii. Is documented in writing;
- iii. Is signed and dated by all parties including a certification statement that explains that the MS4 Operator is responsible for compliance with this SPDES general permit;
- iv. Identifies the activities that the entity will be responsible for including the particular MCM, the location and type of work;
- v. Includes the name, address, and telephone number of the contact person representing the entity;
- vi. Is kept up-to-date and part of the SWMP Plan; and
- vii. Is retained by each party for the duration of the permit term.

The following responsibilities will be officially assigned to our office, in addition to our traditional Village Engineer responsibilities. Please note that we have already been implementing the following elements, however, as part of the new law, it is required that we document this information.

Assist in the implementation and enforcement of the Stormwater Management Program. We will provide assistances with the following Minimum Control Measures for Traditional Land Use Control MS4 Operators:

- a. MCM 3 – Illicit Discharge Detection and Elimination
- b. MCM 4 – Construction Site Stormwater Runoff Control
- c. MCM 5 – Post Construction Stormwater Management

It should be noted that MCM 1 (Public Education and Outreach) as well as MCM 2 (Public Involvement/Participation) will continue to be the responsibility of the Village. In the past, I believe the Village has utilized Cornell Cooperative, Keep Rockland Beautiful and the County of Rockland for assistance with these programs.

Fees for services will be invoiced hourly in accordance with our 2026 standard billing rates under separate cover.

Please indicate your acceptance by signing below and returning it to my office.

Certification Statement:

Civil Design Works, LLC, will implement the above scope of work on behalf of the Village of Wesley Hills for the term dates of April 1, 2026 to March 31, 2027.

Sincerely,



**Civil Design Works, LLC**  
Glenn McCreedy, P.E.  
President

Accepted By:

\_\_\_\_\_

Print Name

\_\_\_\_\_

Title

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

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**Village of Wesley Hills**

**LOCAL LAW NO. \_\_\_ of 2026**

**VETERANS TAX EXEMPTION - 100% SERVICE CONNECTED DISABILITY**

BE IT ENACTED by the Board of Trustees of the Village of Wesley Hills, County of Rockland, State of New York, as follows:

Section I. Chapter 200, titled Taxation, of the Code of the Village of Wesley Hills is amended by adding a new Article designated as Article IX and titled Veterans Tax Exemption — 100% Service Connected Disability, to read as follows:

§200-60. Legislative intent. State Real Property Tax Law §458-a authorizes a municipality to adopt a local law to include the primary residence of any seriously disabled veteran. The intent of this local law is to allow such property tax exemption upon application made by a seriously disabled veteran in accordance with Real Property Tax Law §458-a.

§200-61. Qualification for Exemption. The primary residence of any seriously disabled veteran who:

- (a)(i) was discharged or released therefrom under honorable conditions;
  - (ii) has a qualifying condition, as defined in section one of the veterans services law, and has received a discharge other than bad conduct or dishonorable from such service; or
  - (iii) is a discharged LGBT veteran, as defined in section one of the veteran's services law, and has received a discharge other than bad conduct or dishonorable from such service; and
- (b)(i) is considered to be permanently and totally disabled as a result of military service;
  - (ii) is rated one hundred percent disabled by the United States Department of Veterans Affairs;
  - (iii) has been rated by the United States Department of Veterans' Affairs as individually unemployable; and
  - (iv) who is eligible for pecuniary assistance from the United States government, or has received pecuniary assistance from the United States government and has applied

such assistance toward the acquisition or modification of a suitable housing unit with special features or movable facilities made necessary by the nature of the veterans disability and the necessary law therefor shall be fully exempt from taxation and special district charges, assessments and special ad valorem levies, provided that such veteran meets all other requirements of this section.

Section 2. This local law shall take effect immediately upon filing with the Secretary of State.

Dated: Wesley Hills, New York,

April , 2026 .J

Camille Guido-Downey, RMC

Village Clerk-Treasurer



# 2026 HOST SITE OVERVIEW

for

**ROCKLAND CONSERVATION & SERVICE CORPS**



**Rockland Conservation & Service Corps**

*A Program of the Rockland County Youth Bureau*

**50 Sanatorium Road – Building A**

**Pomona, NY 10970**

**845-364-2932/2937**

**rcsc@co.rockland.ny.us**



## Program Snapshot

Hire a dedicated RCSC crew for the summer of 2026!

- Crew starts on or about June 1st and concludes on or about August 7<sup>th</sup>, 2026.
- Host Site fee per member is \$2,500.
- Each Member must serve 250 hours at the site (350 hours total with training hours included)

## Program Information

Rockland Conservation & Service Corps (RCSC) advances regional environmental service initiatives that improve, protect, and preserve parks, waterways, estuaries, recreation areas, neighborhoods, open spaces, and sites of social and historic significance throughout Rockland County. Through participation in these projects, Corps Members gain meaningful hands-on experience that fosters educational, professional, and personal growth. Host Sites benefit from the dedication, energy, and service commitment of trained Corps Members who expand organizational capacity and deliver measurable community impact.

The program is funded through the County of Rockland, the New York State Office of Children and Family Services, AmeriCorps, and The Corps Network, with additional matching funds and in-kind contributions from county and local partners. This funding supports essential program costs, including a living stipend of \$3,500 and an education award of \$1,565.08 for each Corps Member upon successful completion of service.

## **Term of Service**

RCSC assigns 26 Conservation Corps positions in Rockland County for qualifying not-for-profit organizations, public schools, and municipal agencies. RCSC Members serve for 350 hours between May 18th and August 7<sup>th</sup>, 2026. If needed, Members have until August 31<sup>st</sup> to complete their term of service. 250-hours would be served at the Host Site – which begins on or about 6/1/26. 100-hours are designated for training and Friday Projects.

## **Host Site Eligibility**

Host sites can be not-for-profit organizations, public schools, higher education institutions, government agencies and faith-based non-profit institutions with secular programs. For profit agencies are not eligible to apply.

## **Fees**

RCSC raises funding and in-kind support to lower program costs. To demonstrate local support, all host sites will be required to pay a cash match for each corps member. **Host Site fee is \$2500 for each corps member.** The money is paid at the conclusion of the summer, as dictated by a Host Site contract. The matching funds will go directly to the Corps member's living allowance.

## **Rockland Conservation & Service Corps Priority Areas**

Host Sites can provide projects that include, but are not limited to the following suggestions:

### **PARKS, LAND, & OPEN SPACE CONSERVATION**

Projects in this category focus on improving, restoring, and enhancing public lands and community green spaces. Examples include trail design, construction, rehabilitation, and maintenance; building or repairing boardwalks, bridges, and puncheon structures; invasive species removal and habitat restoration; GIS/GPS mapping of trails, park infrastructure, or natural resources; installation of signage, kiosks, fencing, or benches; revitalization of community green spaces; agricultural or horticultural stewardship; historic site preservation or documentation; and coordination of volunteer stewardship workdays.

### **WATER CONSERVATION & WATERSHED PROTECTION**

Projects in this category support water quality improvement, watershed health, and sustainable stormwater management practices. Examples include stream and water quality monitoring and sampling; stormwater infrastructure assessment and mapping of catch basins, outfalls, and interconnections; support for MS4 compliance initiatives; erosion control and bank stabilization; installation or maintenance of green infrastructure; watershed data collection and analysis; river, stream, and estuary cleanups; and public outreach related to water quality and watershed protection.

### **ENVIRONMENTAL STEWARDSHIP & CONSERVATION EDUCATION**

Projects in this category promote environmental awareness, conservation practices, and responsible land and water use. Examples include public workshops and educational programming; environmental interpretation and guided walks; Leave No Trace and stewardship campaigns; youth and family engagement through hands-on environmental education; support for nature camps or outdoor experiential learning programs; community environmental events; and outreach focused on environmental health and sustainability.

### **COMMUNITY RESILIENCE & ENVIRONMENTAL PREPAREDNESS**

Projects in this category strengthen environmental sustainability and community readiness. Examples include disaster mitigation and recovery-related environmental work; climate resilience initiatives; community-based environmental assessments; resource mapping and vulnerability analysis; and volunteer mobilization efforts that support environmental response and preparedness.

## AmeriCorps Prohibited Activities Notice

In accordance with federal AmeriCorps regulations (45 CFR §2520.65), Corps Members may not engage in certain activities while earning service hours or representing the program. These prohibited activities include lobbying; conducting voter registration drives or partisan political activities; organizing or participating in protests, boycotts, or petitions; engaging in religious instruction, worship services, or proselytization; providing abortion services or referrals; and activities that would displace paid employees or impair existing contracts for services. Members may also not engage in fundraising for partisan political purposes or for religious organizations.

Host Sites are responsible for ensuring that Corps Members are not assigned to prohibited activities and that all service aligns with allowable AmeriCorps program purposes.



Installing Oyster Castles – Piermont Pier



Surfacing the Appalachian Trail – Bear Mountain



## Additional Guidelines

### Training & Time Period

RCSC Members receive training provided by several agencies including Cornell Cooperative Extension, Mahwah Environmental Volunteers Organization and New York New Jersey Trail Conference - at no cost to the Host Site. Training takes place beginning on 5/18/26, with members subsequently starting at their sites on or about Monday, June 1st and completing their service project in mid-August. Sites are required to provide 250 hours of meaningful, impact driven environmental service for each member during that period

**PLEASE NOTE THAT MEMBERS SERVE MONDAY THROUGH THURSDAY INSTEAD OF SERVING MONDAY THROUGH FRIDAY.**

### Application Review and Selection Criteria

RCSC staff will review and evaluate all Host Site Applications. Selected Host Sites are required to participate in a mandatory Host Site Orientation; collaborate with RCSC to prepare and submit a Site Overview for Corps Members no later than April 27; attend

The Final Project Presentation in August; and complete up to three performance evaluations for each Corps Member during the service term.

### **Selection Criteria**

Host Site Applications will be evaluated based on the following:

- Overall quality, clarity, and completeness of the application.
- Demonstrated commitment to Corps Members' service experience, including educational enrichment, leadership development, and professional growth opportunities.
- Request for at least two Corps Members (recommended to maximize team effectiveness and project impact).
- Strength, scope, and sustainability of the proposed project.
- Clear definition of Corps Member roles, responsibilities, and expected deliverables.
- Demonstrated community need and measurable impact of the proposed project.
- Capacity to provide consistent, high-quality supervision and support throughout the service term.
- Availability of appropriate workspace, tools, equipment, and necessary supplies.
- A clear contingency plan for meaningful service activities during inclement weather or extreme conditions.
- Submission of a project evaluation plan outlining measurable outcomes.
- Commitment to completing required periodic Corps Member evaluations.

### **Insurance & Resolution Requirements**

All municipal host sites are required to provide an official resolution from their governing board authorizing participation in the Rockland Conservation & Service Corps program.

In addition, Host Sites must meet applicable insurance requirements to ensure adequate coverage during the service term. Detailed insurance specifications and documentation requirements will be provided upon selection.



**We'd love to work with you! Find an application here:**

<https://rcklnd.us/rcsc-host-site>

**Rockland Conservation & Service Corps**

*A Program of the Rockland County Youth Bureau*

50 Sanatorium Road – Building A

Pomona, NY 10970

Phone: 845-364-2932 ☎ Fax: 845-364-2928 ☎ E-mail: [rcsc@co.rockland.ny.us](mailto:rcsc@co.rockland.ny.us)

