



BOARD OF TRUSTEES MEETING AGENDA

September 03, 2024 at 7:00 PM

432 Route 306, Wesley Hills, NY 10952

Phone: 845-354-0400 | Fax: 845-354-4097

CALL TO ORDER

ROLL CALL

EXECUTIVE SESSION

APPROVAL OF MINUTES

- [1.](#) August 6, 2024

RESOLUTIONS/DISCUSSIONS

- [2.](#) Discussion: Amendment to Village Code Chapter 210-Vehicles & Traffic
- [3.](#) Discussion: East Willow Tree & McNamara Road Intersection
- [4.](#) Resolution Approving Contract with Passport Labs
- [5.](#) Resolution Authorizing the Release of Escrow - 39 Glenbrook Road
- [6.](#) Resolution Authorizing the Release of Escrow - 110 Forshay Road
7. Resolution Approving Abstracts of Audited Claims
8. Resolution Approving Transfer of Funds

REPORTS

9. Mayor
10. Village Clerk/Treasurer
11. Village Attorney

OPEN FLOOR: PUBLIC DISCUSSION

NEW BUSINESS

ADJOURNMENT



BOARD OF TRUSTEES MEETING MINUTES

August 06, 2024, at 7:00 PM

432 Route 306, Wesley Hills, NY 10952

Phone: 845-354-0400 | Fax: 845-354-4097

MEMBERS PRESENT:

Marshall Katz, Mayor
Milton Schwartz, Deputy Mayor
Yisroel Cherns, Trustee
Joseph Mause, Trustee
Tova Krull, Trustee

MEMBERS ABSENT:

None

OTHERS PRESENT:

Benjamin Selig, Village Attorney
Camille Guido - Downey, Village Clerk-Treasurer

Mayor Katz opened the meeting at 7 pm followed by the pledge of allegiance.

ITEM #1

RESOLUTION #78-24

APPROVAL OF MINUTES

Trustee Cherns made a motion to approve the minutes of July 2, 2024, seconded by Trustee Schwartz. Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause, Trustee Krull. This motion was carried unanimously.

ITEM #2

DISCUSSION: AMENDMENT TO VILLAGE CODE CHAPTER 210-VEHICLES & TRAFFIC

Mayor Katz stated that Trustee Mause asked the Village Board to review this section of the Code for accuracy and further if the Board wanted to increase the parking fines.

Trustee Mause stated that he wants to ensure that the Village reviews this section especially if we are considering a new parking ticket program.

Ben Selig stated that he has reached out to NYCOM for more information and will report back soon.

ITEM #3

DISCUSSION: JUSTICE COURT PASSPORT ELECTRONIC SERVICES

Mayor Katz stated that as we have discussed previously, this system is an electronic parking ticket system. The monthly cost is \$2,000 and there is a one-time fee of \$1,300 for the machine. The contract is for 3 years.

Board Member stated that we can discuss this further when we discuss if we need to amend Chapter 210.

ITEM #4

RESOLUTION #79-24

RESOLUTION ESTABLISHING ELECTRONIC RECORDS

Trustee Schwartz made a motion to approve the following resolution, seconded by Trustee Cherns:

WHEREAS, the Village of Wesley Hills maintains all digitally created records in their native digital format for the legally proscribed retention period of the record, and

WHEREAS, the Village of Wesley Hills shall maintain all digital records adhering to the guidelines set forth in the Regulations of the Commission of Education Part 185.8 and,

WHEREAS, that the Village of Wesley Hills determined that copies of records in other formats, including paper, shall be deemed convenience copies and disposed of when no longer needed for reference or other administrative purposes, and

NOW, THEREFORE BE IT RESOLVED, that the Village of Wesley Hills will maintain all digital records as the official copy.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause, Trustee Krull. This motion was carried unanimously.

ITEM #5

RESOLUTION #80-24

RESOLUTION AUTHORIZING THE RELEASE OF ESCROW - 1 COTTONWOOD LANE

Trustee Cherns made a motion to approve the following resolution, seconded by Tova Krull:

WHEREAS, on March 24, 2023, the Village Engineer recommended that David & Rifka Rotenberg post the sum of \$17,500.00 with the Village of Wesley Hills to be held in escrow for the completion of the single-family home located at 1 Cottonwood Lane, and

WHEREAS, on April 18, 2023, Pomona Enterprise Corp, on behalf of the homeowner posted said \$17,500.00, and

WHEREAS, on July 18, 2024, the Village Engineer submitted an approval letter for the release of the escrow funds in the amount of \$17,500.00, and

NOW, BE IT RESOLVED, that the Village Clerk of the Village of Wesley Hills is hereby directed to refund the sum of \$17,500.00 less the sum of \$250.00 to be retained by the Village of Wesley Hills as and for an administration fee and \$865.00 for outstanding Building Department fees resulting in a net refund to be paid to the aforesaid Pomona Enterprise Corp in the amount of \$16,385.00.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause, Trustee Krull. This motion was carried unanimously.

ITEM #6
RESOLUTION APPROVING JUSTICE COURT AUDIT

RESOLUTION #81-24

Trustee Cherns made a motion to approve the following resolution, seconded by Trustee Mause:

RESOLVED, that the Justice Court Audit of the Village Accountant for 2023-2024 is hereby approved and a copy of which is made apart of the Minutes of this Board; and

BE IT FURTHER RESOLVED, that said document be forwarded to the New York State Office of Court Administration.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause, Trustee Krull. This motion was carried unanimously.

ITEM #7
RESOLUTION APPROVING THE END OF YEAR BUDGET AMENDMENT

RESOLUTION #82-24

Trustee Mause made a motion to approve the following resolution, seconded by Trustee Schwartz:

WHEREAS, the Village Accountant of the Village of Wesley Hills has prepared the attached end of year budget amendment, which includes funds that are encumbered and reallocation of funds for the end of year, and

BE IT RESOLVED, that the Village of Wesley Hills August 2024 Budget Amendment which includes funds that are encumbered and reallocation of funds for the end of year for the fiscal year ended May 31, 2024, as prepared by the Village Accountant of the Village of Wesley Hills be and the same is hereby approved and accepted.

Discussion:

Mayor Katz, Board Members and Village Clerk Treasurer discussed the budget amendment.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause, Trustee Krull. This motion was carried unanimously.

ITEM #8
RESOLUTION APPROVING THE PLACEMENT OF STOP SIGNS AT CHARLOTTE DRIVE & DEERWOOD ROAD

RESOLUTION #83-24

Trustee Krull made a motion to approve the following resolution, seconded by Trustee Cherns:

WHEREAS, the Village of Wesley has received several complaints from residents expressing their frustration with vehicles speeding and not yielding to traffic at the intersection of Charlotte Drive and Deerwood Road; and

WHEREAS, the Village Engineer has performed a review stating that in order to safely facilitate traffic through the intersection, they are recommending a 4-way stop sign be installed in the locations noted on the plan dated August 1, 2024, and

THEREFORE, BE IT RESOLVED, that the Village of Wesley Hills approves the installation of stop signs, other associated signage, and street painting in the location noted on the plan prepared by the Village Engineer dated August 1, 2024, a copy of which is made a part of the minutes of this Board, is hereby approved and the Village Clerk Treasurer is authorized to contract with the Town of Ramapo Highway Department for installation of same.

Discussion:

Mayor Katz questioned if the Board wanted to call the public to a meeting to discuss the need. Trustee Mause stated that he is very familiar with the residents in the area, and they are all in favor. Trustee Schwartz stated that based on the Village Engineer's memo we should install the signs.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause, Trustee Krull. This motion was carried unanimously.

ITEM #9

RESOLUTION #84-24

RESOLUTION APPROVING ABSTRACTS OF AUDITED CLAIMS

Trustee Schwartz made a motion to approve the following resolution, seconded by Trustee Mause:

RESOLVED, that the general fund claims #22,132 through #22,240 in the aggregate amount of \$120,867.13 as set forth in Abstract #8/24 dated August 6, 2024, a copy of which abstract of audited claims is made a part of the Minutes of this Board, are hereby approved.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause, Trustee Krull. This motion was carried unanimously.

ITEM #10

RESOLUTION #85-24

RESOLUTION APPROVING TRANSFER OF FUNDS

Trustee Schwartz made a motion to approve the following resolution, seconded by Trustee Cherns:

RESOLVED, that the transfers in the aggregate amount of \$775,000 as set forth in Abstract #8/24 dated August 6, 2024, a copy of which abstract of audited claims is made a part of the Minutes of this Board, are hereby approved.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause, Trustee Krull. This motion was carried unanimously.

NEW BUSINESS

RESOLUTION #86-24

RESOLUTION TO REDUCE THE SPEED LIMIT ON NEW YORK STATE ROUTE 202

Mayor Katz made a motion to approve the following resolution, seconded by Trustee Schwartz:

WHEREAS, the Village Board of the Village of Wesley Hills has received concerns about the speed limit on New York State Route 202, and

WHEREAS, the residents have voiced concerns over vehicles and commercial vehicles not abiding by the posted speed limit in the Village of Wesley Hills causing a public safety issue, and

WHEREAS, in addition to the Bais Yaakov of Ramapo School, the Viola School, the entrance to Kakiat Park and the numerous intersecting roads, many areas along this stretch of 202 contain houses with driveways exiting onto this fast-moving road, and

WHEREAS, people trying to enter the road from all these connections face the prospect of having to commit to and reach highway speeds with no on-ramps in a very short time frame, and

WHEREAS, the accident history of this road surely supports the need for a speed limit that recognizes the numerous locations that traffic enters the road, and

WHEREAS, this area also covers the oddly configured intersection of Lime Kiln Road, Spook Rock Road, and Route 202, a major accident location that the Village has been working with New York State to address for years, and

NOW, BE IT RESOLVED, that the Village Board of the Village of Wesley Hills fully supports any efforts to reduce the speed limit on State Route 202 in the areas where it borders the Village as well as outside that area in the stretch from the intersection of State Route 306 to Viola Road, and

THEREFORE, BE IT FURTHER RESOLVED, that the Village Board of the Village of Wesley Hills request that the Village Clerk-Treasurer of the Village of Wesley Hills send a certified copy of this resolution to the New York State Department of Transportation.

Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause, Trustee Krull. This motion was carried unanimously.

ITEM #11 - MAYOR'S REPORTS

Greg Sikorsky Park

Mayor Katz stated that he has received several requests (benches, shade, equipment, replacement structures, etc.) over the years to improve the park and he would like for Board Members to step up and form a committee to review the needs of the park. Trustee Mause, Trustee Schwartz and Trustee Krull volunteered. Board Members requested the plan for the Village park be sent to them along with whatever requests have been received. Mayor Katz also stated that the Village will need to construct a new path to connect with the path installed in the new subdivision behind the park.

Rockland Green

Mayor Katz stated that Rockland Green has negotiated the bid received for the Village's garbage service. The breakdown is:

First year starting in January 2025 – 0% increase.

Second, third & fourth year – 4.8 % increase

Fifth year – no increase.

Mayor Katz stated that Donato Marangi is selling the business to Interstate Waste Service and our service terms will remain the same.

Phone System

The Village has installed a fully cloud based system with Nextiva.

Community Choice Aggregation (CCA)

Mayor Katz stated that he received an update from Javier Barrios of Good Energy. The State has changed the program and any CCA bid must be within 5% of a calculated average price over a specified period. Good Energy is currently going out to bid for electric prices for the Village to start at the end of our current contract (January 2025). Mayor Katz will report back with numbers when they are available. There is currently no opportunity for a program for gas as the prices per CCF is too high and cannot get a fixed rate that meets the State requirements

Willow Tree Road Speed Bumps

The Town of Ramapo Highway Department has installed speed bumps on Willow Tree Road and the Village received a complaint. Mayor Katz stated that this is a trial solution to control truck traffic and speeding on the roadway. Board Members stated that they would like to see a speed table installed opposed to the bump as a permanent solution should the Town wish. Mayor Katz stated that only two of the three speed bumps were installed.

East Willow Tree/McNamara Road Intersection Realignment

Mayor Katz stated that the Village is waiting for Weston & Sampson to report back with the realignment plan.

Upcoming Meetings:

August 20 Workshop Meeting

September 3 Regular Meeting

September 17 Workshop Meeting

ITEM #11 – VILLAGE CLERK TREASURER’S REPORTS

The Village collected 97% of our taxes and there is \$30,711.12 outstanding. Residents have until 10/31/24 to pay. New fire/burglar alarm equipment has been installed and we are being monitored by Clarkstown Fire & Safety. The Holland Lane Drainage Improvement project has started, and we are expecting it to be completed by next week.

EXECUTIVE SESSION

Trustee Cherns made a motion to enter executive session to discuss pending litigation, seconded by Trustee Schwartz. Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause, Trustee Krull. This motion was carried unanimously.

No action was taken during the executive session.

Trustee schwartz made a motion to exit executive session, seconded by Trustee Cherns. Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause, Trustee Krull. This motion was carried unanimously.

ADJOURNMENT

Trustee Mause made a motion to adjourn the meeting, seconded by Trustee Cherns. Upon vote, Yea: Mayor Katz, Trustee Schwartz, Trustee Cherns, Trustee Mause, Trustee Krull. This motion was carried unanimously.

Respectfully Submitted,
Camille Guido-Downey

Village of Wesley Hills, NY
Wednesday, July 17, 2024

Chapter 210. Vehicles and Traffic

[HISTORY: Adopted by the Board of Trustees of the Village of Wesley Hills 2-14-1984 by L.L. No. 1-1984.
Amendments noted where applicable.]

GENERAL REFERENCES

Traffic Violations Bureau — See Ch. 53.

Streets and sidewalks — See Ch. 187.

§ 210-1. Title.

This chapter shall be known as the "Vehicle and Traffic Local Law of the Village of Wesley Hills."

§ 210-2. Purpose; applicability.

- A. It is the aim of the Board of Trustees of the Village of Wesley Hills to promote the public health, welfare and safety of its residents by:
- (1) Regulating the use and operation of motor vehicles upon the streets, highways, and places accessible to the public in the Village of Wesley Hills.
 - (2) Regulating the construction, reconstruction, management and maintenance of open areas, avenues of access or parking spaces for motor vehicles in the foregoing or similar uses and activities.
 - (3) Designating fire lanes or zones in shopping centers.
 - (4) Providing for the removal and disposition of unattended, illegally parked or standing, and abandoned motor vehicles in fire lanes or other public places or zones duly marked restricted or on any public road or public area during periods of public emergency declared by the Mayor or Board of Trustees of the Village of Wesley Hills in the interest of public safety or at any time where the same impedes or interferes with snow removal or safe motor vehicle traffic.
- B. This chapter shall not apply to individual residential lots.

§ 210-3. Definitions.

- A. All words, terms and phrases, when used in this chapter, shall, for the purposes of this chapter, be defined as set forth in the Vehicle and Traffic Law of the State of New York, and if no specific definition is set forth therein, all words shall have their usual meanings in the English language.
- B. Terms defined. As used in this chapter, the following terms shall have the meanings indicated:

LAW ENFORCEMENT OFFICER

Includes the Code Inspector of the Village of Wesley Hills and each Code Enforcement Officer 1 of the Town of Ramapo.

[Amended 12-11-2001 by L.L. No. 4-2001]

MOTOR HOME

A portable temporary abode designed to be used for travel, recreation, or vacation, constructed as an integral part of a self-propelled vehicle, and measuring at least 227 inches in length, 85 inches in height, and 80 inches in width.

[Added 8-12-1986 by L.L. No. 4-1986]

PICKUP COACH

A device designed to be mounted on a truck chassis for occupancy as a temporary abode for travel, recreation, or vacation.

[Added 8-12-1986 by L.L. No. 4-1986]

RECREATION VEHICLE

Any motor home, pickup coach, or travel trailer, as defined herein.

[Added 8-12-1986 by L.L. No. 4-1986]

TRAVEL TRAILER

A vehicular, portable device, built on a chassis, designed to be used primarily as a temporary abode for travel, recreation, or vacation use, having a body width not exceeding 8 feet and a body length not exceeding 32 feet.

§ 210-4. Speed limits.

No person shall operate a motor vehicle upon any public highway or other area open to motor vehicle traffic within the Village of Wesley Hills at a rate of speed in excess of that duly posted or, if not posted, in excess of 30 miles per hour. This section shall not apply to ambulances, fire vehicles or police vehicles responding to an emergency or to vehicles operated by an officer or employee of the Village of Wesley Hills when in response to an emergency declared by the Mayor or Board of Trustees of the Village of Wesley Hills, nor shall this section apply to state highways maintained by the State of New York.

[1] *Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).*

§ 210-5. Vehicle weight limits.

No street or highway within the Village of Wesley Hills, other than state or county highways, may be used for travel or operation by trucks, tractors, or tractor-trailer combinations having a total gross weight in excess of 10,000 pounds. Notwithstanding the foregoing, this section shall not be construed to prevent the operation of such vehicles on streets or highways within the Village of Wesley Hills when such vehicles are in transit to or from a destination within the Village.

§ 210-6. Buses.

[Added 8-16-1988 by L.L. No. 4-1988]

- A. All commercial buses for hire, and other coach-type buses for the carrying of passengers for hire, are excluded from the use for travel or operation of all streets and highways within the Village of Wesley Hills, except for the following streets and highways:
 - (1) Route 306.
 - (2) Grandview Avenue.
 - (3) Lime Kiln Road.
 - (4) Forshay Road.
 - (5) Wilder Road.
 - (6) Spook Rock Road, south of Old Haverstraw Road.
- B. The following vehicles are specifically exempt from the application of this section:
 - (1) Buses exclusively carrying children for school, educational or recreational purposes, provided that such buses use the excluded streets and highways only for the purpose of picking up or discharging children at their respective homes.
 - (2) The following buses operated by the County of Rockland: Transportation Resources Intra-County for Physically Handicapped and Senior Citizens (TRIPS) and Transport of Rockland (TOR) buses.

§ 210-7. Traffic regulations and fire zones in shopping centers.

- A. Authority to regulate and control traffic in shopping centers. The Board of Trustees of the Village of Wesley Hills finds that the assembly of increasing numbers of persons and motor vehicles at shopping centers and other large commercial and public areas affects the safety of its citizens, and that the health, welfare and safety of the community will be promoted by the promulgation of regulations with respect to use of motor vehicles in such public areas. Accordingly, and pursuant to the authority granted under § 1640-a of the Vehicle and Traffic Law of the State of New York, the Board of Trustees of the Village of Wesley Hills is hereby empowered to perform the following functions:
 - (1) Order stop signs, yield signs or flashing signals erected at specific entrance locations to a parking area, or designate any intersection in the parking area as a stop intersection or as a yield intersection, and order like signs or signals at one or more entrances to such intersection and designate and mark any separate roadway in the parking area for one-way traffic and cause removal of other obstructions and safety hazards in or on such premises and install or cause to be installed pavement markings, curbs, barriers or other channelization devices or traffic control devices and facilities at the expense of the owner of the premises and have the cost of same assessed against the owner of record of said premises, said cost to be levied by the office of the Assessor and collected in the manner of any other tax or assessment imposed upon or levied against the premises.
 - (2) Regulate movement of traffic and standing of motor vehicles to prevent obstruction in the parking area, including regulation by means of traffic control signals.
 - (3) Establish maximum speed limits in the parking area of not less than 15 miles per hour.

- (4) Prohibit or regulate the turning of any vehicles at intersections or other designated locations in the parking area.
 - (5) Regulate the crossing of any roadway in the parking area by pedestrians.
 - (6) Prohibit, regulate, restrict or limit the stopping, standing or parking of vehicles in specified areas of the parking area.
- B. Illegally parked, standing, or abandoned vehicles. In addition to the foregoing, the Code Inspector of the Village of Wesley Hills is hereby authorized and directed to cause to be removed, stored and, after due notice as hereinafter provided, sold or otherwise disposed of:
- (1) Vehicles parked or abandoned in such parking area during snowstorms, floods, fires or other public emergencies; or
 - (2) Unattended vehicles in such parking area when they obstruct traffic or when stopping, standing or parking is prohibited.
- C. The owner or operator of any such vehicle shall pay the reasonable charges for the removal and storage of any motor vehicle removed or stored under the foregoing provisions.
- D. Establishment and marking of fire zones. The Board of Trustees of the Village of Wesley Hills is hereby authorized pursuant to the authority granted under § 1640-a of the Vehicle and Traffic Law of the State of New York to determine and establish appropriate fire lanes in all shopping centers. Thereupon, the Board of Trustees of the Village of Wesley Hills shall cause to be erected or installed adequate signs, markings and other devices to delineate said fire lanes. Signs, markings and other devices erected or installed on such privately owned premises shall be at the cost of the owner and may be billed for and collected in the same manner as set forth in Subsection A(1) hereinabove.

§ 210-8. Parking or standing prohibited in certain areas; exceptions.

A. Fire zones and no-parking areas.

- (1) No motor vehicle shall be permitted to stand, be parked or remain unattended in an established fire zone.
- (2) No motor vehicle shall be permitted to stand, be parked, or remain unattended in an area designated as a no-parking area, except when actually loading or unloading passengers, materials, or goods.
- (3) No vehicle shall be parked in front of, or in such manner as to block or partially block access to, any private driveway or in front of or within 10 feet, measured along the curb, of the entrance to any church or other public building, except for such reasonable time as may be necessary for taking on or discharging passengers or merchandise.^[1]

[1] *Editor's Note: Added at time of adoption of Code (see Ch. 1, General Provisions, Art. I).*

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- (4) Whenever any motor vehicle is found parked or standing in violation of this chapter, the law enforcement officer shall take its registration number, vehicle identification number, description, and any other information and shall conspicuously affix to such vehicle an appearance ticket to answer the charge of violation of this section by placing such appearance ticket under the windshield wiper blade of such vehicle.
 - (5) If there be no response in the Justice Court to the appearance ticket issued, the Court shall issue a summons to the owner of the motor vehicle to which the appearance ticket was affixed and direct that the same be served upon said owner. In any prosecution charging a violation of this section, proof that the vehicle was standing or parked in violation of this section, together with proof that the defendant named in the summons issued by the Court was at the time of the violation the registered owner thereof, shall constitute a presumption that the registered owner of such vehicle was the person who parked or placed the vehicle at the point where and for the time during such violation occurred.

- B. Other areas and time limitations. The Board of Trustees of the Village of Wesley Hills may declare certain areas, streets, roads and highways in the Village restricted to parking of motor vehicles and may designate the length of time for lawful parking in said areas and shall cause to be erected and installed appropriate signs or markers, except that, during the winter season and during periods of snow removal, the Board of Trustees may further restrict such streets and highways as may be necessary in the interest of public safety and shall give such notice thereof as may be practicable in the circumstances. All such restricted parking areas in existence on the effective date of this chapter shall be deemed to have been designated by the Board of Trustees under authority of this chapter.

§ 210-9. Parking for handicapped persons.

A. Use of permit.

- (1) Any vehicle bearing a handicapped parking permit issued pursuant to § 1203-a of the Vehicle and Traffic Law of the State of New York is authorized to park in any area in the Village of Wesley Hills designated for parking for the handicapped.
- (2) The Village Clerk shall keep a list of designated parking areas in the Village of Wesley Hills, a copy of which can be obtained at the Village Clerk's office.

- B. The Planning Board of the Village of Wesley Hills is hereinafter empowered to require the inclusion of spaces handicapped parking in any site plan for the construction of office, commercial or industrial uses in the Village Wesley Hills.
- C. Any person to whom a permit has not been issued and who shall use a permit issued pursuant to this chapter for any purpose other than parking a motor vehicle while transporting a physically handicapped person shall be guilty of a traffic infraction within the meaning of § 1800 of the Vehicle and Traffic Law.
- D. A vehicle bearing such parking permit for the handicapped shall be deemed in violation of the applicable rules and regulations governing parking in the Village of Wesley Hills when such vehicle shall be parked in a bus stop, a taxi stand, within 15 feet of a fire hydrant, a fire zone, a fire lane, a firehouse, a driveway, or a crosswalk, or is double parked.
- E. Enforcement.
- (1) Whenever any motor vehicle which does not bear a parking permit for the handicapped is found parked in an area designated for handicapped parking, the law enforcement officer shall take its registration number, vehicle identification number, description, and any other information and shall conspicuously affix to such vehicle an appearance ticket to answer the charge of violation of this section by placing same under the windshield wiper blade of such vehicle.
 - (2) If there is no response in the Justice Court to the appearance ticket issued, the Court shall issue a summons to the owner of the motor vehicle to which the appearance ticket was affixed and direct that the same be served upon said owner.^[1]
- [1] *Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).*
- F. In any prosecution charging a violation of this section, proof that the vehicle was parked in violation of this section, together with proof that the defendant named in the summons issued by the Court was at the time of the violation the registered owner thereof, shall constitute a presumption that the registered owner of such vehicle was the person who parked or placed the vehicle at the point where and for the time during which such violation occurred or who gave his or her consent to the person who parked or placed the vehicle at the point where and for the time during which such violation occurred.

§ 210-10. Towing of vehicles.

- A. Any motor vehicle found parked in violation of the provisions of this chapter may, upon the direction of a police officer or other officer charged with enforcement of this chapter, be towed to any public or private parking facility, and the expense of such towing and subsequent storage shall be borne by the registered owner of such vehicle.
- B. No motor vehicle shall remain or stand unattended in any unrestricted public place or parking lot unless the engine is stopped, the ignition is shut off and the ignition key is removed from the vehicle, and, when standing upon any grade, the front wheels shall be turned to the curb or side of the highway or otherwise secured as required in the circumstances.
- C. Whenever any police officer or other officer charged with enforcement of this chapter shall find a motor vehicle standing unattended with the ignition key in the vehicle, in violation of this section, such officer is authorized to remove such key from such vehicle and to deliver such key to the police officer in charge of the Town of Ramapo police headquarters, and said vehicle may be dealt with or disposed of as set forth in § 210-13 herein or otherwise as may seem indicated in the circumstances.^[1]
- [1] *Editor's Note: Original § 9D, which prohibited the parking of vehicles so as to block a driveway and immediately followed this subsection, was repealed at time of adoption of Code (see Ch. 1, General Provisions, Art. I). See now § 210-8A(3).*

§ 210-11. Prohibited acts; exceptions.

- A. The following acts are hereby prohibited:
- (1) The parking of unlicensed automobiles upon any part of the public street.
 - (2) Night parking, which is hereby defined as parking of any vehicle on any street at any time between the hours of 2:00 a.m. and 6:00 a.m. This prohibition shall be in addition to any other prohibition elsewhere imposed herein on motor vehicles.
[Amended 3-11-2003 by L.L. No. 2-2003; 10-3-2017 by L.L. No. 3-2017]
 - (3) Abandoning any vehicle within the Village, or leaving any vehicle at any place within the Village for such time and under such circumstances as to give a reasonable appearance of abandonment.
 - (4) Leaving any partially dismantled, nonoperating, wrecked or junked vehicle on any street or highway within the Village.
 - (5) Parking or standing of vehicles in a restricted area or areas at the time of hazard or emergency.
 - (6) All-night parking of commercial vehicles, which is hereby defined as continuous parking of commercial vehicles between the hours of 2:00 a.m. and 6:00 a.m., inclusive, in any one-family residence zoning district as specified in Chapter 230, Zoning, of the Code of the Village of Wesley Hills. This prohibition shall be in addition to any other prohibition elsewhere imposed herein on such vehicles.
[Added 4-9-1985 by L.L. No. 1-1985]

- (7) All-night parking of recreation vehicles, which is hereby defined as continuous parking of recreation vehicles between the hours of 2:00 a.m. and 6:00 a.m., inclusive, in any one-family residence zoning district as specified in Chapter 230, Zoning, of the Code of the Village of Wesley Hills. This prohibition shall be in addition to any other prohibition elsewhere imposed herein on such vehicles.
[Added 8-12-1986 by L.L. No. 4-1986]
- (8) Parking of any vehicle on a sidewalk within the Village.
[Added 4-11-2000 by L.L. No. 1-2000]
- (9) No commercial vehicles shall be permitted on Willow Tree Road between Route 306 and Grandview Avenue and on East Willow Tree Road between McNamara Road and Route 306 except for the sole purpose of making a delivery to a parcel of property located on said Willow Tree Road and/or East Willow Tree Road.
[Added 10-2-2019 by L.L. No. 3-2019]

B. Exceptions. This chapter shall not apply to any vehicle:

- (1) In an enclosed building;
- (2) Operated in a lawful place and manner on the premises of a business enterprise when necessary to the operation of such business enterprise;
- (3) In an appropriate storage place or depository maintained by the Village or any private person performing a similar function as herein provided for; or
- (4) Parked on a street as authorized by a written permit issued by the Village Clerk pursuant to § 210-12 hereinbelow.
[Added 3-11-2003 by L.L. No. 2-2003]

§ 210-12. Permits for all-night parking.

[Added 3-11-2003 by L.L. No. 2-2003]

The Village Clerk shall be authorized to issue a written permit for all-night parking, upon application therefor in writing, in accordance with the following standards and subject to the following conditions:

- A. No permit for all-night parking may be issued during the period from November 1 to April 1, inclusive.
[Added 4-21-2009 by L.L. No. 2-2009]
- B. The application shall provide an explanation of the need for such permit, including, without limitation:
 - (1) Temporary construction activities that prevent the use of the driveway on the lot where the vehicle otherwise would have been parked.
 - (2) The need, on a temporary basis, to park a larger number of vehicles overnight than the capacity of the garage and driveway on a lot.
 - (3) Any other reasonable explanation that demonstrates that, for a temporary period of time, it would be impractical or impossible to park all vehicles associated with the use of a lot overnight on the lot.
- C. Such permit shall specify the license plate number of the vehicle that is authorized thereby to park all night on a street and the address of the lot to which it relates.
- D. Such permit shall be displayed so that it is visible through the windshield of the vehicle.
- E. The duration of such permit shall not exceed one week. The permit may be renewed for a maximum period of one additional week, if a reasonable need for such renewal is demonstrated in writing.
- F. Notwithstanding the issuance of such permit, such permit shall not be deemed to authorize all-night parking whenever such parking shall impede or interfere with snow removal.

§ 210-13. Impounding of vehicles.

- A. The Mayor or Code Inspector of the Village of Wesley Hills is hereby authorized to impound any vehicle left at any place within the Village under circumstances which reasonably indicate that such vehicle is in violation of this chapter or lost, stolen or unclaimed or where it constitutes an obstruction to traffic or is a hazard during a storm, flood, fire or other public emergency duly declared by the Mayor or Board of Trustees.
- B. The owner of any property within the Village of Wesley Hills upon which a vehicle has been abandoned may make a written request to the Village that such vehicle be impounded. In such event, the Mayor may direct that such vehicle be impounded, and the expense of removal and storage of such vehicle shall be paid by such property owner. Any funds received by the Village pursuant to Subsection F hereinbelow upon the reclamation or disposition of such vehicle shall be credited to such property owner to the extent of all removal and storage charges actually paid by such property owner, and any such funds in excess of the amount so paid by such property owner shall belong to the Village and shall be deposited to the credit of the general fund.
- C. Any vehicle impounded pursuant to this chapter shall be stored in such suitable public or private place as shall be authorized by the Mayor, until disposition pursuant to Subsection F hereinbelow.

- D. The Mayor shall, without delay, report the removal and the disposition of any vehicle removed as provided in this chapter to the Village Clerk, who shall ascertain to the extent possible the owner of the vehicle or person having same in charge and shall notify such person of the impounding, removal and disposition of such vehicle and of the amount which will be required to redeem same, and that such vehicle must be reclaimed within 30 days after impounding, and that if such vehicle has not been reclaimed within such time, it shall be conclusively presumed to be abandoned and shall be disposed of in the manner provided in Subsection F hereinbelow.
- E. In addition, if a vehicle is removed from private property listed on the tax rolls of the Village, other than at the request of the owner of such property pursuant to Subsection B hereinabove, the Village Clerk shall, within 10 days after impounding, notify the owner of such property, by registered letter at the last address shown on the tax rolls, of the impounding, removal and disposition of such vehicle and of the amount which will be required to redeem same, that such vehicle must be reclaimed within 30 days after impounding, and that if such vehicle has not been reclaimed within such time, it shall be conclusively presumed to be abandoned and shall be disposed of in the manner provided in Subsection F hereinbelow.
- F. Any vehicle impounded pursuant to this chapter may be reclaimed by the owner thereof upon payment to the Village of a mandatory towing charge as set by the Board of Trustees by resolution from time to time and a storage charge not to exceed the prevailing rates customarily charged for such storage. If the vehicle is not reclaimed within 30 days after impounding, the vehicle shall be conclusively presumed to be abandoned, and the Village shall dispose of the vehicle impounded, by public sale or otherwise, and deposit such funds received, if any, to the credit of the general fund, except to the extent of any funds to be paid to a property owner pursuant to Subsection B hereinabove.
[Added 12-2-2014 by L.L. No. 5-2014]

Item 2.

§ 210-14. Effect on other laws.

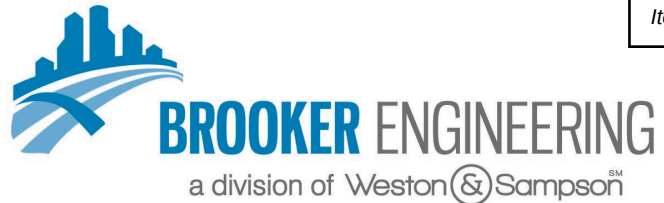
This chapter is not in limitation of any other law, rule, regulation or order which may affect any premises subject to this chapter or any penalty, fine or liability thereunder but is in addition thereto. Any inconsistent local law, regulation, order or certificate or part thereof in conflict with this chapter is hereby repealed insofar as it may affect the enforcement of this chapter.

§ 210-15. Penalties for offenses.

[Amended 8-16-1988 by L.L. No. 4-1988]

- A. Any other provision notwithstanding, any law enforcement officer or officer charged with enforcement of this chapter is hereby authorized and empowered to issue or cause to be issued a summons returnable in the Justice Court of the Village of Wesley Hills, or any other court of competent jurisdiction, for operation of any motor vehicle in violation of the traffic and safety provisions of this chapter, and, likewise, the Code Inspector hereby is authorized and empowered to issue such summons for any violation involving the operation, maintenance and control of any premises.
- B. Penalties.
- (1) Any violation of §§ 210-5, 210-6 and 210-11A(9) of this chapter shall be deemed an offense punishable as follows:
[Added 10-2-2019 by L.L. No. 3-2019]
 - (a) For a first conviction thereof, by a fine of not less than \$100 nor more than \$500 or by imprisonment for not more than 15 days, or by both such fine and imprisonment.
 - (b) For a second such conviction within 18 months thereafter, by a fine of not less than \$500 nor more than \$1,000 or by imprisonment for not more than one month, or by both such fine and imprisonment.
 - (c) Upon a third or subsequent conviction within 18 months after the first conviction, by a fine of not less than \$1,000 nor more than \$2,000 or by imprisonment for not more than two months, or by both such fine and imprisonment.
 - (2) Any violation of § 210-8 of this chapter shall be deemed an offense punishable by a fine of not less than \$25 nor more than \$100 or imprisonment for a period not to exceed two months, or by both such fine and imprisonment.
 - (3) Any violation of any provision of § 210-9 of this chapter which is not a violation of any provision of the Vehicle and Traffic Law of the State of New York shall be deemed an offense punishable as follows:
 - (a) For a first conviction thereof, by a fine of not less than \$50 nor more than \$250 or by imprisonment for not more than 15 days, or by both such fine and imprisonment.
 - (b) For a second such conviction within 18 months thereafter, by a fine of not less than \$100 nor more than \$500 or by imprisonment for not more than 45 days, or by both such fine and imprisonment.
 - (c) Upon a third or subsequent conviction within 18 months after the first conviction, by a fine of not less than \$500 nor more than \$750 or by imprisonment for not more than 90 days, or by both such fine and imprisonment.
 - (4) Parking restrictions.
[Added 10-10-2001 by L.L. No. 3-2001]

- (a) For illegal parking in an established fire zone: a fine of \$75;
 - (b) For illegal parking in a designated no-parking area: a fine of \$50;
 - (c) For illegal parking in a designated handicapped parking area: a fine of \$75, plus the surcharge mandated by the Vehicle and Traffic Law of the State of New York;
 - (d) For illegal all-night parking, a fine of not less than \$30;
[Amended 12-3-2019 by L.L. No. 4-2019]
 - (e) For any violation of any other provision of said chapter: a fine not to exceed \$100; and
 - (f) For any fine imposed which remains unpaid one month after the imposition thereof, an additional late payment penalty of \$5 per month, or fraction thereof, up to a maximum late payment penalty of \$50.
- (5) Any violation of any other provision of this chapter shall be deemed an offense punishable by a fine of not less than \$30 and not to exceed \$100 or imprisonment for a period not to exceed two months, or by both such fine and imprisonment.
[Amended 4-21-2009 by L.L. No. 2-2009]
- C. In the case of continuing violation of this chapter, each day that such violation exists shall constitute a separate and distinct offense.



74 Lafayette Avenue, Suite 501, Suffern, NY 10901
Tel: 845.357.4411

August 28, 2024

Village of Wesley Hills
432 Route 306
Wesley Hills, New York 10952

Attn: Camille Guido-Downey, Village Clerk Treasurer

Re: East Willow Tree Road & McNamara Road (CR-67) T-Intersection Review
Preliminary Review

Dear Ms. Guido-Downey,

At the request of the Village, our office has reviewed the intersection of East Willow Tree Road and McNamara Road. The Village has received complaints about this intersection being unsafe and a number of accidents have occurred at this tee-intersection. The Village has provided a summary of accidents at this intersection within the last 5 years as of May 2024 detailing the date, number of vehicles, number of injuries, and description of the accident (report attached). McNamara Road (CR-67) is a County Road and will require coordination with the Rockland County Highway Department for alterations made within County right-of-way. It appears that this intersection was previously striped, and the strips are now not visible. The current location of the stop sign on East Willow Tree is posted approximately 45 feet from the intersection with McNamara and there is a non-typical curb configuration along both radii of the intersection. McNamara Road is narrow and has a relatively significant horizontal curve north of the intersection and vertical curve south of the intersection, both of which appear to limit sight distance.

It is our understanding that the Village would like to avoid performing construction or installing a stop sign on McNamara Road at this time. A site visit was last performed on August 6, 2024 (photographs attached). The sight distance is significantly hindered for vehicles traveling eastbound on East Willow Tree Road when looking north due to heavy vegetation in the front yard of #2 East Willow Tree Road. Under existing conditions, vehicles stopping at the stop sign have a sight distance of approximately 85 feet (looking north) and vehicles continuing to the edge of McNamara have a sight distance of approximately 155 feet (looking north) branches from a tree located on #6 Tammy Road. Photographs displaying the sight distance are attached to this review on Pages 2. Sight distance for vehicles traveling eastbound on East Willow Tree Road, looking south, is slightly hindered by low-hanging branches along the frontage of #119 McNamara Road. Our preliminary review has resulted in the following recommendations for a temporary and permanent solution:

Temporary Solution:

A potential temporary solution to the issue is outlined in the attached Concept Plan 'A'. This plan includes additional striping/pavement markings on East Willow Tree Road and clearing/trimming vegetation at #2 East Willow Tree Road and #119 McNamara Road. Due to the location of the existing stop sign, providing 'Stop' lettering with a stop bar will provide vehicles with a visual guidance to where the vehicle should be stopping in order to provide additional sight distance. A Side Road Warning Sign (MUTCD W2-2R) is also proposed on McNamara Road 200' from the intersection to warn vehicles traveling southbound that a T-intersection is approaching. It is anticipated that a Rockland County Highway Department Work Permit will be required for the proposed striping and signage within the County right-of-way. Clearing of the vegetation in the front yard of #2 East Willow Tree Road and trimming the low-hanging branches in the front yard of #119 McNamara Road would improve the sight distance for vehicles stopped on East Willow Tree Road preparing to turn onto McNamara Road. This option can be re-evaluated once the clearing/trimming is completed within the right-of-way and sight distance triangle to ensure it is sufficient. Additional clearing/trimming may be required on #2 East Willow Tree Road which would require coordination with the property owner. If this Option is selected, our office can prepare a plan and permit application to be submitted to Rockland County Highway Department.

Permanent Solution:

A potential permanent solution to the issue is outline in the attached Concept Plan 'B'. This plan includes reconfiguration of the curblines, relocation of drainage structures, restriping, additional/relocated signage, and clearing/trimming as discussed in Option A. If this Option is selected, our office can prepare an initial cost estimate for the Village to review prior to preparing plans and necessary documents for the construction.

Our office has solicited a quote for survey on your behalf for the subject area if the Village wishes to proceed with a permanent solution. The fee for surveying will be \$3,300.

Sincerely,

Devon Palmieri

WESTON & SAMPSON, PE, LS, LA, Architects, PC
Devon Palmieri, EIT
Engineer III

Y:\VILLAGES\WH Wesley Hills\WH0000 General\2024 General\East Willow Tree & McNamara Road Accidents\24-08-28_E Willow Tree & McNamara Intersection Review.docx



Sight distance for vehicles on East Willow Tree Road looking north, stopped at stop sign.



Sight distance for vehicles on East Willow Tree Road looking south stopped at stop sign.



Sight distance for vehicles on East Willow Tree Road looking north, stopped at edge of travel lane.



Sight distance for vehicles on East Willow Tree Road looking south stopped at edge of travel lane.



View for vehicles traveling southbound on McNamara Road prior to horizontal curve.



View for vehicles traveling southbound on McNamara Road prior to intersection.



View for vehicles traveling northbound on McNamara Road.

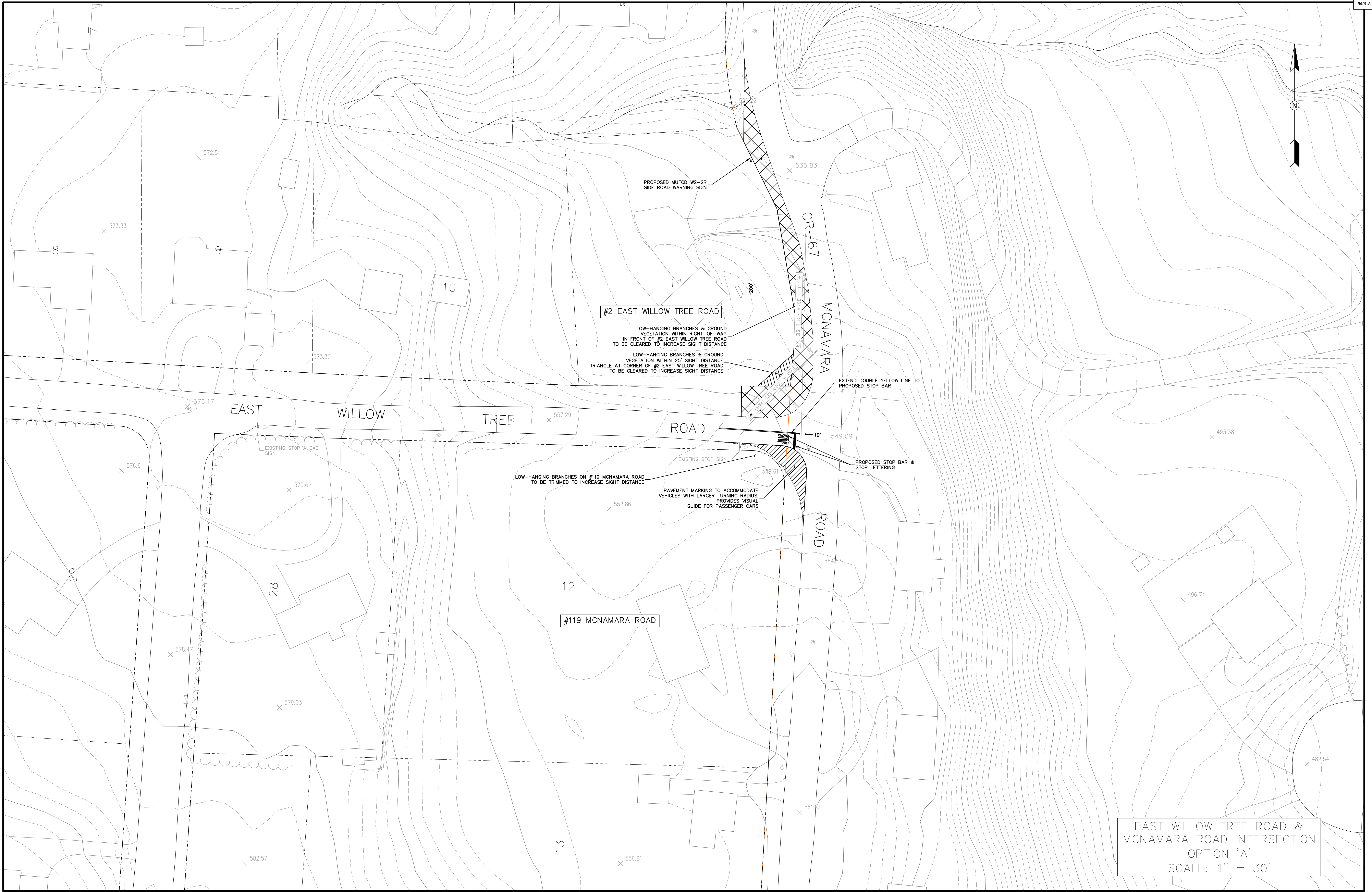


General view of intersection (from East Willow Tree Road)

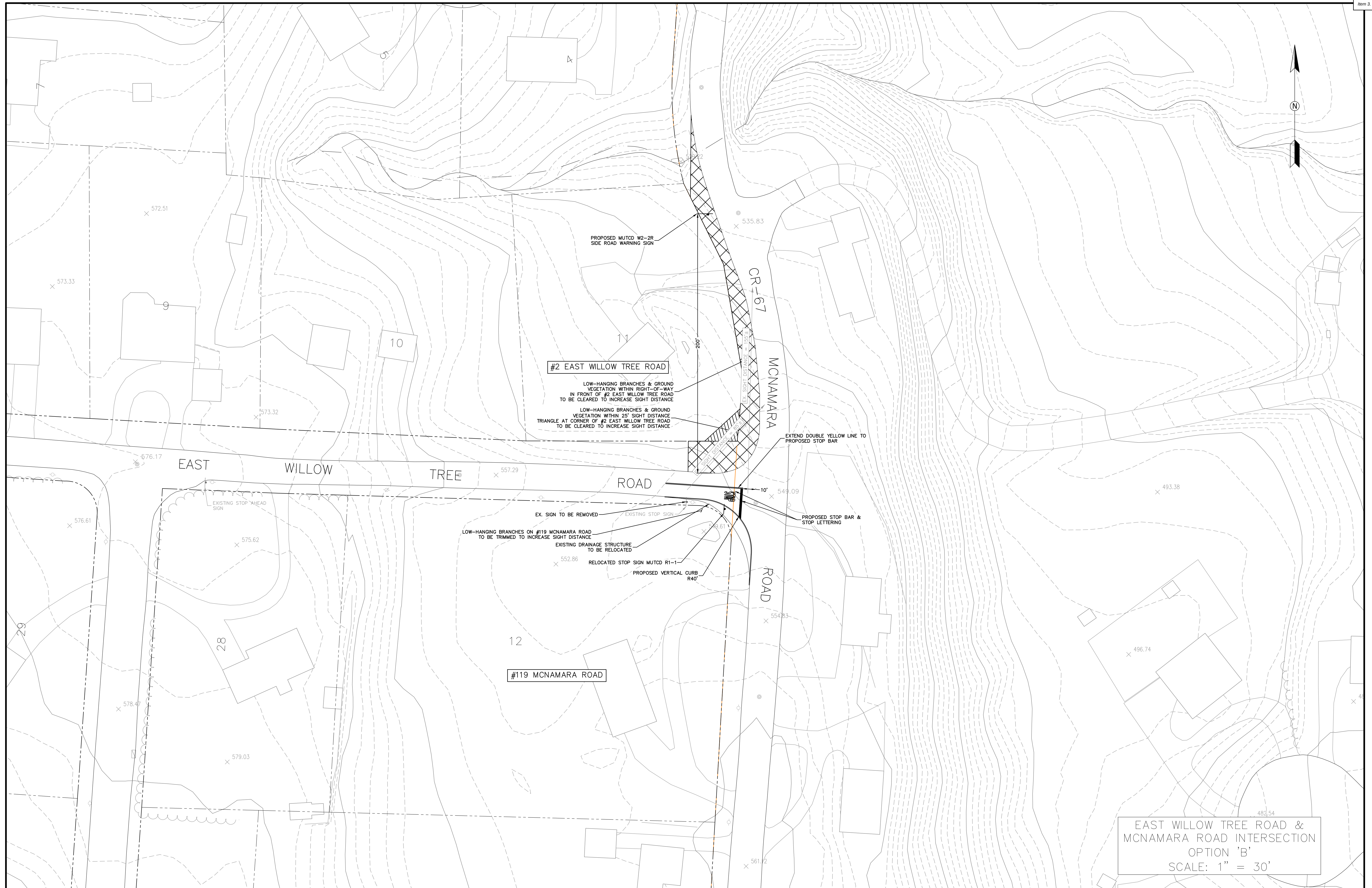
E. Willow / McNamara Accidents

Period: Last 5 years as of 5/24

Date	# Vehicles	# Injuries	Description
4/12/2023	1	0	Single car travelling West on E. Willow struck a utility pole and stop sign
7/31/2023	2	0	Car turning onto McNamara rear ended by following car
10/20/2023	2	0	Car travelling North on McNamara slowed to turn onto E. Willow and was rear ended by following car
3/8/2021	2	0	Car turning left onto McNamara struck by other car (may not have properly stopped) report unclear as to where other car was
5/1/2019	2	0	Car turning onto McNamara rear ended by following car
6/24/2019	2	0	Car travelling on North on McNamara and turning onto E. Willow waved through by flagman and struck by construction vehicle
7/2/2019	2	2	Car turning left onto McNamara struck by car traveling South on McNamara



EAST WILLOW TREE ROAD &
MCNAMARA ROAD INTERSECTION
OPTION 'A'
SCALE: 1" = 30'



ORDER FORM

This Order Form (the "Order Form"), effective as of _____, is being entered into by and between Passport Labs, Inc. and Village of Wesley Hills, NY ("Customer") pursuant and subject to the Software License and Service Agreement (the "Agreement") entered into by the Parties as of _____. Upon execution, this Order Form shall be incorporated by reference in and subject to the Agreement. Capitalized terms used but not defined herein shall have the same meanings as set forth in the Agreement.

I. SUMMARY OF THE PRODUCTS AND SERVICES

This Order Form, together with any Product Specific Terms attached hereto and made a part hereof in Schedule 1 and the SOW attached hereto and made a part hereof as Schedule 2, contains the terms and conditions applicable to the Products and related services purchased pursuant to the Agreement.

PRODUCTS AND SERVICES	
Citation Management Platform ("CMP")	X

II. FEES

A. Fees. The fees are as follows:

Products and Services	Fee(s)	Fee Type(s)
Citation Management Platform ("CMP"):		
CMP Service and License Fee	\$4.00	Per Ticket Paid
Monthly Software Licensing	\$2,000.00	Per Month
Zebra TC26 Handheld & Zebra ZQ320 Printer Kit	\$1,300.00	Per Kit
Merchant Services Fee	2.95 + \$0.25	
Payment Gateway Fee	\$0.05	

III. BILLING INFORMATION

Billing Contact Name:	Camille Guido-Downey
Billing Email Address:	villageclerk@wesleyhills.org
Billing Address:	432 New York 306, Monsey, New York 10952, United States

IN WITNESS WHEREOF, Passport and Customer have each caused this Order Form to be executed by its duly authorized representatives.

Village of Wesley Hills, NY

Passport Labs, Inc.

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

SCHEDULE 1



74 Lafayette Avenue, Suite 501, Suffern, NY 10901
Tel: 845.357.4411

August 28, 2024

Village of Wesley Hills
432 Route 306
Wesley Hills, New York 10952

Attn: Alicia Schultz, Building Department

Re: 39 Glenbrook Road Clearing/Filling & Wetlands Permit
Performance Bond Release Review (x3)

Dear Ms. Schultz,

Our office has reviewed the "Final Survey for 39 Glenbrook Rd." prepared by Anthony Celentano, P.L.S last revised August 18, 2024, and performed a site visit on July 25, 2024, for a Clearing/Filling & Wetlands Permit at the above referenced property. At this time, we take no objection to the release of the performance bond being retaining by the Village, subject to the following comments:

1. The provided bulk table should be corrected to reflect the revised front yard impervious ratio of 0.20 and that no variance is required.
2. Applicant to provide documentation to the Building Department that the neighboring property #37 Glenbrook Road (TL #41.10-2-22) permits the encroachment of the gravel walkway on their property and the neighboring property #41 Glenbrook Road (TL #41.10-2-20) permits the encroachment of the stone wall associated with the fill placed on their property, as shown of the as-built survey.

Sincerely,

Devon Palmieri

WESTON & SAMPSON, PE, LS, LA, Architects, PC
Devon Palmieri, EIT
Engineer III

Y:\VILLAGES\WH Wesley Hills\WH0184 - 39 Glenbrook Clearing Filling Permit\2024-08-28 Performance Bond Release Review. x3.docx

Accrual Basis

VILLAGE OF WESLEY HILLS-escrow funds

Transactions by Account

All Transactions

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
PROFESSIONAL ESCROW PAYABLE								
Joseph Karash								
Bill	04/15/2021		Joseph Karash	VE March 2021		20000 · Accou...	-735.62	-735.62
Bill	08/12/2021		Joseph Karash	VE July 2021		20000 · Accou...	-39.25	-774.87
Bill	09/22/2021		Joseph Karash	VE August 20...		20000 · Accou...	-785.00	-1,559.87
Bill	10/13/2021		Joseph Karash	Brown July-O...		20000 · Accou...	-133.33	-1,693.20
Bill	11/15/2021		Joseph Karash	VE October 2...		20000 · Accou...	-78.50	-1,771.70
Bill	11/19/2021		Joseph Karash	PB PH Notice		20000 · Accou...	-24.48	-1,796.18
Bill	01/04/2022		Joseph Karash	Brown Nov D...		20000 · Accou...	-150.00	-1,946.18
Bill	01/24/2022		Joseph Karash	VE Dec 2021		20000 · Accou...	-471.00	-2,417.18
Bill	01/27/2022		Joseph Karash	Brown Jan 2022		20000 · Accou...	-233.33	-2,650.51
Bill	02/02/2022		Joseph Karash	VP Oct-Dec 2...		20000 · Accou...	-150.00	-2,800.51
Bill	02/16/2022		Joseph Karash	VE Jan 2022		20000 · Accou...	-157.00	-2,957.51
Bill	06/14/2022		Joseph Karash	VE May 2022		20000 · Accou...	-274.75	-3,232.26
Bill	07/18/2022		Joseph Karash	VE June 2022		20000 · Accou...	-206.25	-3,438.51
Total Joseph Karash								
Total PROFESSIONAL ESCROW PAYABLE							-3,438.51	-3,438.51
TOTAL							-3,438.51	-3,438.51

Accrual Basis

VILLAGE OF WESLEY HILLS-escrow funds
Transactions by Account
All Transactions

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
PERFORMANCE ESCROW PAYABLE								
Karash Construction Corp								
Deposit	06/14/2022	910	Karash Construction...	39 Glenbrook ...		M&T PERFOR...	4,200.00	4,200.00
Total Karash Construction Corp							4,200.00	4,200.00
Total PERFORMANCE ESCROW PAYABLE								4,200.00
TOTAL								4,200.00



BROOKER ENGINEERING, PLLC

NY OFFICE
74 Lafayette Avenue
Suite 501
Suffern, New York 10901

Tel: 845.357.4411
Fax: 845.357.1896

Item 5.

NJ OFFICE
65 Ramapo Valley Road
Suite 208
Mahwah, New Jersey 07430

Tel: 201.684.1221
Fax: 845.357.1896

June 7, 2022

Village of Wesley Hills
432 Route 306
Wesley Hills, New York 10952
Att.: Tara Roberts, Deputy Village Clerk

Re: 39 Glenbrook Road
Check Print Review

Dear Ms. Roberts,

Our office has reviewed the check print submission package for the above-referenced project which includes the following documents:

- Site Plan entitled "Proposed Site Plan for 39 Glenbrook Rd," last revised May 23, 2022, prepared by Anthony R. Celentano, P.E.
- Construction Cost Estimate, dated May 23, 2022, prepared by Karash Construction Corp.

Our office takes no objection to the issuance of a building permit subject to the following comments:

1. Certification to be provided by a professional engineer for retaining walls over 4.0 feet in height prior to the issuance of a CO.
2. Application fee of \$1,200 to be received.
3. Our office takes no objection for a performance bond reduction to \$4,200 (120% of the provided estimate).
4. Erosion control devices shall be verified for proper installation prior to the re-commencement of work and maintained throughout construction.

Very truly yours,

BROOKER ENGINEERING, PLLC

Matthew Trainor, P.E.

Project Engineer

PA\VILLAGES\WH Wesley Hills\WH0184 - 39 Glenbrook Clearing Filling Permit\2022-06-07 Check Prints.docx

LAND DEVELOPMENT • MUNICIPAL • STRUCTURAL • WATER RESOURCES • LAND SURVEYING

Brian Brooker, P.E. Eve Mancuso, P.E., C.M.E. Ken DeGennaro, P.E., C.F.M. Stuart Strow, P.E., C.F.M.
Anthony Riggi, P.E. Benjamin Levitz, P.E. Dennis Rocks, P.E., C.F.M. Elvia Baca, P.E. Hillary Chadwick, P.E. John Bezuyen, PP.L.S.
Joseph J. Moran, P.E. Joseph Nyitray, P.E. Matthew Trainor, P.E. Nestor Celiz, P.E. Vincent Kane, P.E.

KARASH CONSTRUCTION CORP 39 GLENBROOK RD. MONSEY, NY 10952-1309		910
		1-2/210
Date <u>June 14/22</u>		
Pay to the Order of <u>Village of Wesley Hills</u>		\$ <u>4,200.00</u>
<u>Four Thousand Two Hundred</u>		Dollars
JPMORGAN CHASE BANK, N.A.		 Photo Safe Deposit® Details on back
For <u>performance Bond</u>		
⑆021000021⑆		22165697510910

Village Clerk

From: Palmieri, Devon <Palmieri.Devon@wseinc.com>
Sent: Wednesday, August 14, 2024 12:49 PM
To: Village Clerk
Subject: RE: Road Opening Permit #2021-18

Hi Camille,

Both drainage tie-ins are acceptable, no objection to closing permit and release of escrow.

Thank you,

Devon Palmieri, EIT (he/him)
 Engineer III



Weston & Sampson, PE, LS, LA, Architects, PC
 74 Lafayette Avenue, Suite 501 | Suffern, NY 10901
 DIRECT: 845-547-2456
 westonandsampson.com

Facebook | Twitter | LinkedIn

From: Village Clerk <villageclerk@wesleyhills.org>
Sent: Wednesday, August 14, 2024 10:15 AM
To: Palmieri, Devon <DPalmieri@brookerengineering.com>
Subject: FW: Road Opening Permit #2021-18

Hi Devon

Is the attached picture acceptable?

Thanks
 Camille

*Camille Guido-Downey, RMC
 Village of Wesley Hills
 Village Clerk-Treasurer
 432 Route 306
 Wesley Hills, New York 10952
 (845) 354-0400 phone
 (845) 354-4097 fax*



KeyBank
50-693/219

5/5/2021

PAY
TO THE
ORDER OF

Village Of Wesley Hills

\$ **1,000.00

One Thousand and 00/100***** DOLLARS

Village Of Wesley Hills
432 Route 306
Wesley Hills, N.Y. 10952

MEMO RO Escrow 110 Forshae

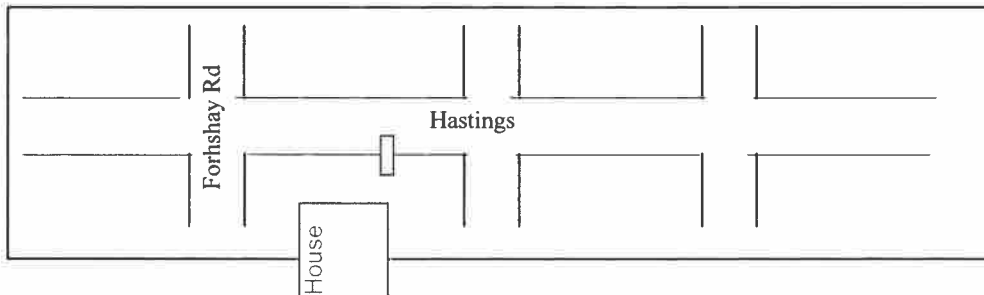
AUTHORIZED SIGNATURE

⑈004726⑈ ⑆021906934⑆ 324421003173⑈

VILLAGE OF WESLEY HILLS
432 ROUTE 306
MONSEY, NEW YORK 10952

PHONE 845 354 0400 FAX 845 354 4097

APPLICANT Shimmy's Enterprise Inc DATE 4/29/21
ADDRESS 1 Old Route 202D Suffern, NY 10901
ROAD NAME Hastings Rd LOCATED 250 FEET
FROM Forshay Rd (NEAREST INTERSECTION STREET)
PURPOSE OF OPENING Drainage tie in
OPENING WILL BE LOCATED: 4' IN PAVEMENT IN SHOULDER
SIZE OF OPENING 3' X 5' LOCATED ON THE South SIDE OF
THE STREET. FOR STRUCTURE LOCATED AT 110 Forshay Rd
WORK EXPECTED TO START 5/6/21 (48 HOUR NOTIFICATION REQUIRED)
EXPECTED COMPLETION 5/13/21



Chaim Wignitzer Manager
SIGNATURE OF AUTHORIZED REPRESENTATIVE TITLE

FOR OFFICIAL USE ONLY

REMARKS Applicant to post \$1,000 escrow and provide insurance certificate naming Village of
Wesley Hills as additional insured. All pavement cuts to be square edged and all trenches backfilled according
to Village Specification. Backfill procedure to be witnessed by Village Representative or certified by a
Professional Engineer as per the Road Opening Repair Detail notes.

DATE APPROVED 5/5/2021

Devon Palmieri PERMIT NO. 2021-18
VILLAGE ENGINEER

\$200 for each opening up to 32 square feet, plus an additional **\$100** for each additional 32 square feet.

Permit Fee: \$200

